

**BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 30<sup>th</sup> JUNE 2008 at 7pm**

**Present:**

The Town Mayor, Cllr Mrs D E M Black  
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr F W Holmes*
Cllr R A Bray	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Mrs S A Morgan**/*
Cllr A C Griesiell	Cllr Ms C O Richardson
Cllr M Harper	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

Rev Starling - Chaplain to the Council  
One member of the press  
4 members of the public (including a representative of the Devon Youth Service)  
Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

*The meeting was chaired by the Town Mayor, Cllr Mrs Black.*

**FC.08/33. Apologies for absence:**

PCSO Paul Wilson

**\*\* Public Participation Session:**

*Commenced at 7.02pm and finished at 7.13pm (\*report enclosed).*

*2 members of the public left at 7.13pm.*

**FC.08/34. Minutes:**

The Minutes of the Annual Meeting and previous Full Council Meeting of the Town Council held on 12.5.08 were confirmed as a true record and duly signed by the Town Mayor (*\*copies previously circulated*).

**FC.08/35. Recreation, Parks & Property (RP&P) Committee:**

The Report of the meeting held on 2.6.08 was received and adopted (*\*copy previously circulated*).

**FC.08/36. Finance, Resources & General Purposes (FR&GP) Committee:**

The Report of the meeting held on 16.6.08, the Financial Statement dated 13.6.08 and the Accounts paid up to 13.6.08 were received and adopted(*\*copies previously circulated*).

**FC.08/37. Planning Committee:**

The Reports of the meetings held on 19.5.08, 2.6.08 & 16.6.08 were received and adopted (*\*copies previously circulated*).

**FC.08/38. The Town Mayor's Interests:**

A list of functions and activities attended by the Town Mayor since the last meeting of the Council was received and adopted (*\*report enclosed*).

**\*\* A short adjournment took place from 7.17pm to 7.35pm to allow for questions, reports and representations from the County, District and Town Councillors (\*report enclosed).**

**FC.08/39. Bovey Tracey Town Council Annual Report 2007-2008:**

Consideration was given to the Bovey Tracey Town Council Annual Report for 2007-2008 (*\*copy previously circulated*). The Town Clerk was thanked for the work he had undertaken in the preparation of the Report.

**Resolved:**

To adopt the Town Council's Annual Report for 2007-08.

**FC.08/40. Devon Youth Services (DYS):**

Ref. Min. no: FR&GP.08/59 (**Devon Youth Service Provision**). Consideration was given to an appropriate reply to Dr P Norrey's letter (*\*copy of letter previously circulated*) regarding the level of youth service provision provided by DYS for Bovey Tracey and Heathfield. Councillors made individual comments on a suggested letter of response which had been circulated prior to the meeting.

After considerable discussion Cllr Gribble proposed "**that the question be now put**" (Standing Order 32) and this was agreed.

**Resolved:**

To send the letter as presented to Dr Norrey.

The Clerk was requested to record the names of the members who voted for and against the proposition (Standing Order 10).

In Favour

Cllr Mrs Black	Cllr Gribble	Cllr Mrs Kerswell
Cllr Bray	Cllr Griesiell	Cllr Mrs Klinkenberg
Cllr Mrs Davey	Cllr Harper	Cllr Ms Richardson
Cllr Elphick	Cllr Holmes	Cllr Mrs Westbury

Against

Cllr Allen	Cllr Mrs Morgan
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**FC.08/41. Review of Public Meeting at Heathfield:**

The outcome of the Public Meeting held at St Catherine's School, Heathfield on 17<sup>th</sup> June 2008 to determine the views of Heathfield residents on BCT's future plans for its site was reviewed. It was noted that Councillors were invited to look round the factory at BCT in September.

**FC.08/42. Old Railway Station Car Park Lease:**

Consideration was given to a request (*\*copy of letter previously circulated*) from the Bovey Tracey Heritage Trust to extend the lease for the lower car park at the Old Railway Station.

**Resolved:**

To extend the lease for the lower car park for a further period of five years from September 2008.

**FC.08/43. For Information: Noted.**

i) The Town Clerk will be on holiday from 7<sup>th</sup> July returning on 21<sup>st</sup> July 2008.

ii) Summer Recess 2008: Planning applications received during the summer recess will be available for inspection in the Town Council office w/c 4.8.08 and w/c 18.8.08. Chairmen and Vice-Chairmen are particularly requested to be available to inspect and comment on planning applications. Other Members are also welcome to inspect and comment on the applications.

The meeting closed at 8.05pm

**BOVEY TRACEY TOWN COUNCIL**

Report of the discussions which took place during the adjournments of the Town Council Meeting held on Monday 30<sup>th</sup> June 2008.

**Reports and comments from members of the public: 7.02pm to 7.13pm:**

**Rev Starling** (Chaplain to the Council and Chairman of Christians Together) reported that:

- i) His term of Office as Chairman of Christians Together in Bovey Tracey & District comes to an end in July and therefore this would be his last report.
- ii) Rev Kevin Hooke of the Methodist Church would be taking over as Chairman and would count it a privilege to serve the Town Council as Chaplain.
- iii) Father Hay, priest of the Church of the Holy Spirit had been taken ill during a pilgrimage to Rome and had been admitted to hospital.
- iv) Progress was being made towards the appointment of a new youth worker and applicants would be interviewed at the end of September.
- v) A Holiday Club for children - "Champions Challenge" - will take place during the last week in July.

Rev Starling thanked the Mayor and Council for offering him the privilege of serving as Chaplain and hoped that the present relationship between the Council and Churches will continue to be healthy and mutually supportive into the future.

**Mr A Kightley** made several references to highway matters including a) the problem of the maintenance of Avenue Road, b) the resurfacing of Crokers Meadow, c) the necessity for resurfacing of Coombe Close and re-aligning part of Becketts Road.

**Mrs L Chambers & Mr P Wills** made representations regarding the planning application for a single storey garden store/animal shelter at Higher Brake, Green Lane.

*Mrs Chambers and Mr Wills left the meeting at 7.13pm.*

**County, District and Town Councillors' Reports: 7.17pm to 7.35pm:**

**County & District Cllr Mrs Morgan** stated that:

- i) DCC had forwarded its submissions regarding the closure of Post Offices in the County. All three post offices in Bovey Tracey & Heathfield were to be retained but those at Hennock and Lustleigh will be closed.
- ii) The School Walking Bus had been re-introduced.
- iii) Mr Quick, who had retired as Headteacher of Bovey Tracey Primary School at Easter had attended his official Retirement Party.
- iv) With regard to the Local Government Re-organisation proposals, the Boundary Committee would be submitting its recommendations.
- v) She had noted the requests for repairs to Coombe Close and Becketts Road.
- vi) Safety work was being undertaken at Station Road car park.
- vi) The Local Services Groups were under considerable pressure of work but would respond to all reports of pot-holes as quickly as possible.

**District Cllr Mrs Klinkenberg** reported that:

- i) She had attended the Development Control Committee at TDC and The Local Development Framework (LDF) for 2026 was under discussion.
- ii) A "Public Listening Event" had been held on 25.6.08 which had been well supported.
- iii) It was planned to build 550 new houses in the District in the near future.

**District Cllr Holmes:**

- i) Gave a report on the situation at Little Bovey.
- ii) Had spoken against the plans to insulate the roof at Forde House because the future of Teignbridge District Council was unsure.

**Cllr Bray:**

- i) Had attended the open meeting re: BCT's planning proposals.
- ii) Gave an update re: the campaign to create Bovey Tracey a "Plastic Bag Free Town" noting that more cloth shopping bags had been ordered.

**Cllr Harper** had attended the following:

- a) The Devonshire Society Reception, b) a Training Course for Council members, c) a Tour of Heathfield with Cllr Westbury, d) the Fair Trade Steering Group meeting and e) a Police & Communities Together (PACT) meeting.

**Cllr Allen** had attended the Public Consultation Session re the future development of the Town and noted that the issues of concern included the lack of Youth Services, anti-social behaviour and traffic problems particularly parking and congestion.

**Cllr Mrs Westbury**

- i) Had attended the Councillors' Training Course at Newton Abbot and a Planning Meeting at St Catherine's School.
- ii) Continued to work as a Governor of St Catherine's School.
- iii) Reported that a new PCSO had been appointed to Heathfield.
- iv) Reported that The Friends of St Catherine's School, which she chaired, had raised £2,000 at the recent fete.

**Cllr Mrs Kerswell** had attended the following:

- a) The Charter Celebrations Committee meeting, b) the Public Meeting at Heathfield re the BCT Planning proposals, c) the Craft Fair and French Market and d) the LDF meeting in the Methodist Church Hall.

**Cllr Ms Richardson** had attended the Craft Fair and the Youth Services meeting.

**Cllr Elphick** noted that cars were being dismantled on the highway in Heathfield.

**Cllr Gribble** had attended the following:

- 13.5.08 Meeting re Youth Services.
- 14.5.08 Society of Local Council Clerks Conference in Plymouth.
- 21.5.08 Craft Fair photo-shoot.
- 30.5.08 Devonshire Society Reception and Lecture at Parke
- 31.5.08 Devonshire Society AGM at Parke
- 12.6.08 DAPC Larger Councils' meeting in Exeter
- 17.6.08 Public Meeting at Heathfield re BCT planning proposals
- 23.6.08 Meeting re Youth provision in the Town Hall
- 25.6.08 Local Development Framework meeting in Methodist Church Hall
- 28.6.08 Bowls Club Opening Ceremony of new facilities.

**Cllr Griesiell** had attended the Craft Fair.

**Cllr Mrs Davey** had attended the following:

- a) The Devonshire Society Reception, b) the French Market, c) the meeting at Heathfield re BCT's proposals, d) a tour of the factory and e) training courses for Chairmanship. She also noted that St Catherine's School had received their Off-Sted Report.

**The Town Mayor's Engagements:**

- 30.5.08 AGM Devonshire Association
- 1.6.08 Craft Fair car parking meeting
- 5.6.08 Craft Fair private view evening
- 7.6.08 French Market
- 9.6.08 Charter Committee meeting
- 14.6.08 Open School fete at St Catherine's School
- 18.6.08 Attend Bovey Tracey Players play
- 27.6.08 Headmaster's retirement party at Bovey Tracey Primary School
- Open Summer Exhibition at the Devon Guild of Craftsmen
- 28.6.08 Opening of the Bowls Clubhouse

**PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 14<sup>th</sup> JULY 2008 at 7pm**

**Present:**

The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr R A Bray	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Ms C O Richardson
Cllr F W Holmes*	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mrs L M Warren - Deputy Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

**PL.08/54. Apologies for Absence:**

Cllr A Allen (on holiday)  
Cllr Mrs D E M Black (due to a family bereavement)  
Cllr A C Griesiell (on holiday)  
Cllr M Harper (on holiday)  
Cllr Mrs S A Morgan\*\*/\* (attending a meeting at Manaton)  
Mr T J Westwood - Town Clerk (on holiday)

**PL.08/55. Consideration of Planning Applications:**

TDC Applications listed to 13.6.08: None

DNPA Applications listed to 13.6.08: None

TDC Applications listed to 20.6.08:

- a) **08/02288/FUL** Single storey extension to offices and new palisade security fencing and gates at 5 Cavalier Road, Heathfield for T Quality Ltd.  
Observations: No objections.
- b) **08/01273/OUT** Appeal: Public Enquiry regarding refusal of planning permission for dwelling house (all matters reserved for future consideration) at 1 Wifford Cottages, Newton Road for Mr D O'Reilly.  
Observations: The Town Council does not support this appeal because the development will fall outside the current development boundary for Bovey Tracey resulting in sporadic development in this location.

DNPA Applications listed to 20.6.08: None.

TDC Applications listed to 27.6.08: None.

DNPA Applications listed to 27.6.08:

- c) **0403/08** Single storey garden store/animal shelter at Higher Brake, Green Lane for Mr W Pitts.  
Observations: The Town Council does not support this application due to the close proximity of the proposed building to the neighbouring properties.

The Deputy Clerk was requested to record the names of the members who voted for and against the proposition.

In favour:

Cllr Bray	Cllr Gribble
Cllr Mrs Davey	Cllr Holmes
Cllr Elphick	Cllr Mrs Westbury

Against:

None

Abstentions:

Cllr Mrs Kerswell  
Cllr Mrs Klinkenberg  
Cllr Ms Richardson

TDC applications listed to 4.7.08:

- d) **08/02495/VAR** Variation of conditions to permit Saturday auctions at Tracey House Saleroom, Newton Road for Mrs S Hales.  
Observations: No objections.

**Under Standing Order 16 the following item was brought forward as Urgent Business:**

- e) **08/00063/REF** Written Representations for Appeal against refusal of planning permission 07/04695/FUL - Retention of metal spiral external fire escape at 67 Mary Street for Miss Y Nicholls.  
Observations: The Town Council had no objection to the original planning application and therefore supports the appeal against refusal.

**PL.08/56. Planning Decisions:** Noted.

- a) Approvals:

TDC:

- i) New warehouse extension at BCT (N/O)
- ii) Installation of 0.75m dish, GPS antenna on cabin, replacement equipment cabin, new meter cabinet and feeder gantry at Arqiva Transmitter Station, Trough Lane (N/O)
- iii) Sun lounge, utility room & garage extension at Hollytree, Brimley Road (O)
- iv) Lifting site levels and partial re-alignment of service road at BCT (N/O)
- v) Removal of Oak tree at Greenhills, 4 Chapple Cross (N/O)

- b) Refusals:

TDC:

- i) Single storey extension to form kitchen area at Little Bovey Barn (O)

Town Council's submitted observations (No Objection-N/O : Objection-O)

**PL.08/57. Use of Bullands Field by Bovey Tracey Football Club (BTFC):**

Consideration was given to a request from BTFC for the use of Bullands Field on 19<sup>th</sup> 22<sup>nd</sup> & 26<sup>th</sup> July 2008.

**Resolved:**

To allow the use of Bullands Field providing:

- i) There are no adverse weather conditions which would affect the condition of the ground.
- ii) Inconsiderate language and behaviour is controlled
- ii) Litter is removed from the field afterwards.

PL.08/58. For Information: Noted.

i) Exhibition by WBB Minerals relating to recent planning applications on 15<sup>th</sup> July from 4pm - 8pm at Abbrook Sports & Social Club Kingsteignton (*\*copy previously circulated*).

ii) Consultation for Local Government Review (*\*copy previously circulated.*). Cllr Bray reported that he had down-loaded and studied the 42 page document and noted that Bovey Tracey had not been mentioned specifically in the Review.

PL.08/59. General Planning Matters brought forward by Councillors:(for information)

- a) **Cllr Mrs Kerswell** reported that ragwort was growing on the bund bordering Le Molay-Littry Way. It was noted that this would be dealt with in due course.
- b) **Cllr Ms Richardson** reported that she had made a collection from the business community for the families which had been affected by the major fire at The Old Thatched Inn. The Council thanked Cllr Ms Richardson for her thoughtful gesture.
- c) **Cllr Mrs Westbury** reported that there was a possibility of a meeting open to the public which could take place at St Catherine's School at Heathfield in connection with the development of a new service area at land near Drumbridges Roundabout on Friday 25<sup>th</sup> July, but this date needed to be confirmed.

The meeting closed at 7.50pm.

**RECREATION, PARKS & PROPERTY (RP&P) COMMITTEE HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 28<sup>th</sup> JULY 2008 at 7pm**

**Present:**

The Town Mayor, Cllr Mrs D E M Black  
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Mrs S A Morgan**/*
Cllr F W Holmes*	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

M r T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Mrs Kerswell who expressed the Town Council's sympathy to Cllr Mrs Black on the death of her brother.

**RP&P.08/33. Apologies for Absence:**

Cllr G J Gribble (away from home)  
Cllr A C Griesiell (on holiday)  
Cllr M Harper (due to family illness)  
Cllr Ms C O Richardson (due to illness)

**RP&P.08/34. Consideration of minutes of previous RP&P meeting held on 2.6.08**

Noted.

**RP&P.08/35. Accounts:**

The Financial Accounts paid up to 25.7.08 were received and approved  
(\*copies circulated at the meeting).

**RP&P.08/36. Boundary Commission's Draft Proposals for Unitary Local Government in Devon:**

Consideration was given to the formation of a working party to review the recent publication of the Boundary Commission's Draft Proposal for Unitary Local Government in Devon and to make recommendations.  
(\*Initial information press releases from TDC and DCC were previously circulated and a proposed Boundary Commission's Response Timetable was circulated at the meeting).

It was noted that:

i) Full information on the Draft Proposals would be available for members of the working party and can be viewed at [www.devon.gov.uk/report-on-the-devon-review-web.pdf](http://www.devon.gov.uk/report-on-the-devon-review-web.pdf)

ii) An important public consultation on this proposal, hosted by TDC will be taking place at the Methodist Church Hall, Bovey Tracey on Friday 8<sup>th</sup> August 2008 from 2pm to 8pm.

After considerable discussion and clarification it was

**Resolved:**

i) To form a Working Party to consider all aspects of the proposed Boundary Commission's Draft Proposals with particular reference to its effects on Bovey Tracey.

ii) To appoint The Town Mayor, Cllr Mrs Black, County & District Cllr Mrs Morgan, District Cllr Mrs Klinkenberg, the three Chairmen of Committees,

Cllrs Gribble, Bray and Mrs Kerswell and the Town Clerk as members of the Working Party.

iii) To report back with recommendations as to whether the proposal will provide effective local governance arrangements for Bovey Tracey at the next FR&GP Committee meeting on 8<sup>th</sup> September 2008.

**RP&P.08/37. Heathfield Proposed Play Area Improvements:**

The Town Clerk updated members on the current progress of this project. It was noted that:

- i) Ms Debbie Marshall (TDC Officer) was investigating various possibilities in order to provide enhanced play facilities in Heathfield.
- ii) County and District Councillors could use their discretion when awarding their allocated funds and this would be a way of benefiting a play scheme at Heathfield.
- iii) It was hoped to involve the residents of Heathfield in any decision making.

**Resolved:**

To invite Ms Marshall to give a presentation of her ideas to the next Full Council meeting on 22<sup>nd</sup> September.

**RP&P.08/38. Bovey Tracey Swimming Pool Association (BTSPA):**

Consideration was given to a request from BTSPA asking for permission to hold a Fete at the Recreation Ground on 24<sup>th</sup> August 2008.

It was noted that BTSPA had liaised with Bovey Tracey Cricket Club regarding this request in order to confirm that the Fete would not be affected by any cricket matches taking place at the Recreation Ground on that day.

**Resolved:**

To grant permission for the Fete to take place subject to the usual conditions.

**RP&P.08/39. Bovey Tracey Tennis Club (BTTC):**

Consideration was given to the following:

- a) To give permission to BTTC to excavate and lay cables across the Recreation Ground from Newton Road (*\*letter previously circulated*) in order to install a 3 Phase power supply to the Club for the proposed new flood lights.
- b) To act as the applicant on behalf of BTTC's planning application for the installation of the new flood lights.

**Resolved:**

With regard to a): To agree to the request providing that:

- i) The land drain across the Recreation Field is avoided.
- ii) The Tennis Club provides a working programme.
- iii) The old lights are removed from the site.

With regard to b): To agree to act as the applicant for planning permission on behalf of BTTC.

**P&P.08/40. Memorial Tree:**

Ref minute no RP&P.08/14 (ii) - Consideration was given to a further request from Marilyn Mason, daughter-in-law of Mr James Francis Mason formally of 27 Wallfield Road, Bovey Tracey, to plant a tree in memory of Mr Mason.

**Resolved:**

To reply to Mrs Mason stating that at the moment there were sufficient trees in the parish but offering to place the request on a waiting list so that existing trees can be replaced as and when needed.

**RP&P.08/41. Quality Councils' Training Session - 10.9.08:**

Consideration was given to the possibility of attending a Quality Councils' Training Session on Wednesday 10<sup>th</sup> September 08 from 9.30am at the Cardinal Newman Centre, Exeter (*\*e-mail with further information previously circulated*). It was noted that the cost to the Town Council will be £10 per council (*\*power to spend under Local Gvt Act 1972 s141*) and therefore places are not restricted.

**Resolved:**

Those members wishing to attend were to notify the Town Clerk as soon as possible.

**RP&P.08/42. South West Region Tree Warden's Scheme Forum - 8.11.08:**

Consideration was given to nominating up to two members to attend this event (*\*details previously circulated*)

**Resolved:**

To nominate Cllrs Mrs Black and Mrs Kerswell to attend at a cost of £14.00 per person (*\*power to spend under Local Gvt Act 1972 s141*).

**RP&P.08/43. Use of Bullands Field & Recreation Ground by Bovey Tracey Football Club (BTFC):**

To consider requests from BTFC for:

- a) The use of Bullands Field from 1<sup>st</sup> August 2008 until 10<sup>th</sup> May 2009.
- b) The use of the Recreation Ground from 15<sup>th</sup> September 2008 (after 2<sup>nd</sup> Sunday) until 5<sup>th</sup> April 2009 (1<sup>st</sup> Sunday).

**Resolved:**

To agree to both requests and to emphasise the desirability of modifying bad language when matches are taking place.

**RP&P.08/44. Matters brought forward by Councillors: (*for information only*).**

- a) **Cllr Allen** reminded Councillors of the plan to hold a discussion meeting regarding forward planning for 2009/10. It was agreed to meet on 15<sup>th</sup> September 08 at 5.30pm in the Council Chamber. All Councillors were invited to attend.
- b) **Cllr Bray** reported on the condition of the entrance to Mill Marsh Park from St John's Lane.
- c) **Mr Westwood - Town Clerk** had received the following:
  - i) An invitation from The Bovey Tracey Society of Artists to attend the 25<sup>th</sup> Anniversary 2008 Exhibition on 3<sup>rd</sup> August 08 at 6.30pm in the Youth Café.
  - ii) Two letters of thanks from a) 1<sup>st</sup> Bovey Tracey Rainbows (Girl Guides) and b) Hannah Rose (member of the Rainbows) for collecting and planting sunflower plants on their behalf.

iii) Mr Westwood asked for volunteers to assist at the Town Council Information Point which would be stationed at the Flower Show on 16<sup>th</sup> August 08 from 1pm-4.30pm.

- d) **Cllr Mrs Kerswell** asked for information regarding the closed toilet facilities in Station Road and was informed that insurance matters were being resolved.

The meeting closed at 7.52pm.

**PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 28<sup>th</sup> JULY 2008 at 8.55pm**

**Present:**

The Town Mayor, Cllr Mrs D E M Black  
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Mrs S A Morgan**/*
Cllr F W Holmes*	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

**PL.08/60. Apologies for Absence:**

Cllr G J Gribble (away from home)  
Cllr A C Griesiell (on holiday)  
Cllr M Harper (due to family illness)  
Cllr Ms C O Richardson (due to illness)

**PL.08/61. Consideration of Planning Applications:**

DNPA Applications listed to 4.7.08: None

TDC Applications listed to 11.7.08:

- a) **08/02634/FUL** Extensions, alterations and demolition of existing outside toilet and store rooms to form one accommodation unit at 59 & 59a Fore Street for Mrs E Giles.

Observations: The Town Council does not support this application for the following reasons:

- i) The proposed development, being within the Conservation Area of Bovey Tracey may contravene certain criteria outlined in the recently adopted Conservation Area Management Plan as listed under Policy H14.  
ii) The proposed development would affect the setting of the neighbouring Grade II Listed building at 65 Fore Street.

DNPA Applications listed to 11.7.08: None

TDC Applications listed to 18.7.08:

- b) **08/02746/FUL** Ground floor extension to existing bedrooms and provision of garage with bedroom over at 4 Coombe Close for Mrs L Hughes.  
Observations: No objections.

**Under Standing Order 16 the following items were brought forward as Urgent Business:**

- c) **08/02680/FUL** Extension to existing kitchen and sun lounge at 1 Station Court for Mr & Mrs Heron.  
Observations: No objections
- d) **08/02707/FUL** Erection of storage unit at land at Cavalier Road, Heathfield for Holcor Ltd.  
Observations: No objections.

PL.08/62. Planning Decisions: Noted.

a) Approvals:

TDC:

i) Single storey extension at 7 Brimley Vale (N/O)

DNPA:

ii) New stables & feed/tack room at Chapple Farm (N/O)

Town Council's submitted observations (No Objection-N/O : Objection-0)

PL.08/63. Planning Obligation - BCT Proposed Reviewed Application:

In response to a request from Count Konrad Goess-Saurau, consideration was given to which facilities/resources the Town Council would like to be included as part of the Section 106 Agreement to go forward to Teignbridge District Council when any revised application for development at BCT Ltd, Old Newton Road is considered.

It was noted that the previous requests as part of Planning Application No PL.08/23aa were as follows:

i) The applicant will provide an on-site play area in addition to the proposed Loop, and protected open spaces on the site, then to transfer the play area to Bovey Tracey Town Council with a maintenance contribution of £35,000.00; and also to make a further contribution of £132,166.00 towards off-site play areas.

ii) The applicant will provide a minimum of 40% of the houses on the site as affordable homes in a mix of tenures with a suitable locality clause to ensure local residents of the parish of Bovey Tracey currently on the housing waiting list are given the opportunity of occupying these dwellings. A suitable housing trust is to be appointed to manage these properties.

iii) To provide from the public transport contribution an additional bus service as an extension to the 39 Route, in order to provide an improved service for this development.

iv) The applicant to provide a new footway along Old Newton Road to link Heathfield with Bovey Tracey and the proposed new footway at Pottery Road roundabout, Bovey Tracey.

v) The applicant to provide a £450.00 contribution per dwelling as a Strategic Cycle Contribution towards the costs of a footbridge linking into the proposed new footway and existing cycle routes, to provide a safe access and to link both sides of the parish for cyclists. This is a major project of the Bovey Tracey Centre Partnership.

vi) The applicant to provide £117,781.00 off-site playing field contribution for the benefit of the residents of Heathfield - in addition to the existing facility at St Catherine's School.

vii) A 1% Art Contribution of the total development costs.

viii) To alleviate transport congestion on Battle Road - a new entrance to Heathfield Industrial Estate from the A382 should be included as part of the s106 Agreement.

ix) As a Quality Council, the Town Council requests that it is involved in negotiating any 106 Agreement.

After considerable discussion and clarification it was

**Resolved:**

To authorise the Town Clerk to reply to Count Goess-Saurau outlining the Town Council's recommendations regarding community facilities needed at Heathfield.

**PL.08/64. For Information:** Noted.

**Confirmation of Summer Recess arrangements 2008:**

Planning applications received during the summer recess will be available for inspection in the Town Council office w/c 4.8.08 and w/c 18.8.08. Chairmen and Vice-Chairmen are particularly requested to be available to inspect and comment on planning applications. Other members are also welcome to inspect and comment on the applications.

**PL.08/65. General Planning Matters brought forward by Councillors:(for information)**

- a) **Cllr Mrs Klinkenberg** reported that she had attended the Community Exhibition at St Catherine's School on 25.7.08 regarding the proposed development at Drumbridges for Arnold White Estates and noted that the size of the Motorway Services Area had been reduced and the number of houses increased to 450.
- b) **Cllr Allen** reported that he had also attended the above Community Exhibition.
- c) **Cllr Mrs Westbury** asked about the progress of enquiries regarding land at Sparkworld, Heathfield and was informed that the company wished to use the land for storage.

The meeting closed at 8.35pm.

**FINANCE, RESOURCES AND GENERAL PURPOSES (FR&GP) COMMITTEE**  
**HELD IN THE COUNCIL CHAMBER ON MONDAY 8<sup>th</sup> SEPTEMBER 2008 at 7pm**

**Present:**

The Town Mayor, Cllr Mrs D E M Black  
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr F W Holmes*
Cllr R A Bray	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Ms C O Richardson
Cllr A C Griesiell	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mr T J Westwood - Town Clerk

The meeting was chaired by Cllr Gribble who invited Richard Younger-Ross MP to bring members up to date on current government and local issues.

**FR&GP.08/64 Apologies for absence:**

Cllr M Harper (on holiday)  
Cllr Mrs S A Morgan\*\*/\* (family commitments)

**FR&GP.08/65 Consideration of minutes of previous FR&GP meeting held on 16.6.08:**

Noted.

**FR&GP.08/66 Accounts & Financial Statement:**

The Accounts & Financial Statement dated 5.9.08 were received and adopted. The accounts were approved for payment.

**FR&GP.08/67 Grants 2008:**

Consideration was given to two applications for grants from the Town Council. It was noted that they had been received from:

a) Bovey Tracey First Responders for a contribution of up to £200.00 towards the purchase of a satellite navigation system (Satnav) which would be purchased by the Town Council and remain the property of the Town Council (*\*copy of letter of application previously circulated*).

b) Bovey Tracey Swimming Pool Association for a grant towards the refurbishment of the swimming pool buildings. After discussion it was

**Resolved:**

Re: a) To agree to the application and authorise the Town Clerk to obtain quotations for a suitable system.

Re: b) To agree to grant £750 to the Swimming Pool Association.

**FR&GP.08/68 Youth Service Provision:**

Consideration was given to a response to Mr Norrey's reply to the Town Council's letter of 2<sup>nd</sup> July 2008 (*\*copies of correspondence previously circulated*). After discussion it was

**Resolved:**

To arrange a meeting between representatives of the Town Council, Bovey Tracey Youth Action (BTYA), the Teenbridge Project and the Heathfield Youth Club in order to consider an appropriate response to the letter to Mr Norrey. The Town Clerk agreed to notify members of the date when confirmed.

**FR&GP.08/69 Boundary Committee's Proposals for a Unitary Devon:**

The Town Clerk provided an update on the present proposals by the Boundary Committee and Devon County Council, and outlined the impact this would have on Bovey Tracey. It was noted that Chudleigh Town Council had approached Bovey Tracey Town Council with a view to discussing the possibility of forming an additional community board which would initially include Bovey Tracey & Chudleigh Town Councils and Hennock & Chudleigh Knighton Parish Councils. It was

**Resolved:**

To arrange a meeting with representatives of Bovey Tracey, Chudleigh, Hennock and Chudleigh Knighton on 18<sup>th</sup> September 2008 at 12noon in the Council Chamber. Cllrs Allen, Gribble, Mrs Kerswell, Mrs Klinkenberg and Town Clerk were nominated to represent the Town Council.

**FR&GP.08/70 For Information:** Noted.

- i) An invitation to attend The Edgemoor Summer Party - 13.9.08.
- ii) The Town Clerk gave further information regarding events which have been planned for the next 2 months.
- iii) The Town Clerk notified members that the damaged toilets in Station Road car park are to be repaired and internally renovated. It was noted that this decision was taken by TDC's Corporate Management Team Committee at its meeting on 27<sup>th</sup> August 2008. Members requested that Cllr Mrs Klinkenberg, the District Council's representative for Bovey Tracey, be asked to investigate whether this decision could be rescinded, with a view to having the toilets demolished and re-sited.

**FR&GP.08/71 Matters brought forward by Councillors** (*for information only*)

- a) **Cllr Mrs Kerswell** asked for the following items to be placed on the next RP&P Committee's agenda:
  - i) The planting of Station Road and Pottery Road Roundabouts
  - ii) The future of Staddons Orchard
  - iii) A future meeting of all the sports organisations based at the Recreation Ground.
- b) **Cllr Griesiell** gave a short update on the activities of the Information Centre during the summer and expressed his concern about the number of cars parked along Monks Way when football matches are taking place.
- c) **Cllr Elphick** reported that:
  - i) The cycle route round Drumbridges Roundabout is overgrown
  - ii) The traffic lights at the junction of Battle Road and the A382 are not working correctly. He was advised to contact Cllr Mrs Morgan.

The meeting closed at 8.35pm.

**Accounts paid up to 25.7.08**

<u>General Account</u>		£
16.6.08	Arnolds	36.77
“	E Bowden & Sons	24.50
“	Castles of Dawlish	29.35
“	Civil Solutions Ltd	40.19
“	De-Tracey’s	411.25
“	Lea Park Nurseries	1645.39
“	MNR Services Ltd	117.50
“	SW Water Ltd	29.68
“	Taja	500.00
“	K J Thulborn Ltd	1754.07
“	Record RSS Ltd	56704.91
23.6.08	R W Hubbard	7.44
26.6.08	G J Gribble	21.20
3.7.08	Boyces at Manstree	2734.10
“	Westdale Press Ltd	675.00
“	Civil Solutions Ltd	13.57
7.7.08	Inland Revenue	1267.15
“	Mole Valley Farmers Ltd	94.15
10.7.08	N Brock	420.00
24.7.08	S W Water Ltd	53.99
“	Par Flags	275.54
“	Biffa Waste Services Ltd	212.68
“	Castles of Dawlish	17.57
“	Sound & Visual Systems Ltd	555.78
“	Teignbridge District Council	293.75
“	Newton Abbot Town Council	100.00
“	K J Thulborn Ltd	1928.71
“	D K Elphick	17.85
“	Pulse8design Ltd	2643.75
“	HFGL Ltd	<u>551.08</u>
		<u>73176.92</u>
<u>Wages/Salaries</u>		
26.6.08	T J Westwood	1091.03
“	Mrs V Brimicombe	163.32
“	Mrs L M Warren	480.56
“	Mrs E Gedge	285.85
“	R Latham	102.10
“	DCC Pension Fund	<u>904.03</u>
		<u>3026.89</u>
<u>Imprest Account</u>		
19.6.08	R W Hubbard	197.84
“	R V Rance	125.34
“	C R Bentley	127.43
26.6.08	R W Hubbard	197.64
“	R V Rance	125.34
“	C R Bentley	207.95
“	G M Penn	121.63
3.7.08	R W Hubbard	197.64
“	R V Rance	125.34
“	C R Bentley	207.95
“	G M Penn	182.74
10.7.08	R W Hubbard	197.64
“	R V Rance	125.34
“	C R Bentley	127.43
“	G M Penn	144.34
17.7.08	R W Hubbard	197.84
“	R V Rance	125.34
“	G M Penn	144.34
24.7.08	R W Hubbard	197.64
“	R V Rance	125.34
“	G M Penn	<u>144.34</u>
		<u>3346.43</u>

## Financial Statement 5.9.08

<u>Accounts to be paid</u>	£
1 <sup>st</sup> Office (Devon) Ltd	363.33
Biffa Waste Services Ltd	172.96
S W Water Ltd	20.79
“ “ “	15.94
DAPC	<u>10.00</u>
	<u>583.02</u>
Current Account	1904.14
Accounts to be paid	<u>583.02</u>
	1321.12
Business Instant Access Account	<u>26,233.54</u>
	<u>27,554.66</u>
<u>Imprest Account</u>	<u>423.98</u>
<u>Capital Account</u>	<u>996.03</u>
<u>Fixed Term Deposit</u>	<u>100,000.00</u>

### Accounts paid up to 5.9.08

<u>General Account</u>		£
5.8.08	Biffa Waste Services Ltd	258.27
“	Mole Valley Farmers Ltd	46.11
“	M Hutchins	300.00
“	Aaron Printers Ltd	143.41
“	K M Courtier Ltd	1050.54
“	Tree Council	28.00
“	Orange Payt. Processing	39.11
6.8.08	UK Fuels Ltd	136.00
7.8.08	EDF Energy Ltd	22.84
11.8.08	N Brock	500.00
“	Max Bayles	117.50
“	Arnolds	23.17
“	South West Water Ltd	50.29
“	Inland Revenue	1283.47
“	Renewable Energy Co.	197.05
“	Renewable Energy Co.	76.32
15.8.08	Dartmoor Heather & Gardens	1133.87
“	Castles of Dawlish	117.55
“	Neptune Outdoor Furniture Ltd	542.85
“	Record RSS Ltd	700.30
26.8.08	R V Rance	43.49
“	PVM Supplies Ltd	123.43
“	K J Thulborn Ltd	939.75
“	Mole Valley Farmers Ltd	60.65
27.8.08	British Telecom	148.80
29.8.08	G J Gribble	24.55
“	Southern Electric	126.34
“	R V Rance	<u>20.00</u>
		<u>8253.66</u>
<u>Wages/Salaries</u>		
31.7.08	Mrs V Brimicombe	204.15
“	R Latham	102.10
“	T J Westwood	1091.03
“	Mrs L M Warren	607.90
“	Mrs E Gedge	336.05
“	DCC Pension Fund	968.87
28.8.08	T J Westwood	1091.03
“	Mrs V Brimicombe	163.32

“	Mrs L M Warren	478.68
“	Mrs E Gedge	251.20
“	R Latham	102.10
“	DCC Pension Fund	<u>906.31</u>
		<u>6302.74</u>

Imprest Account

31.7.08	R W Hubbard	197.64
“	R V Rance	125.54
“	G M Penn	144.34
7.8.08	R W Hubbard	197.64
“	R V Rance	125.34
“	G M Penn	144.34
14.8.08	R W Hubbard	197.84
“	R V Rance	125.34
“	G M Penn	144.34
21.8.08	R W Hubbard	197.64
“	R V Rance	125.34
“	G M Penn	144.34
28.8.08	R W Hubbard	197.64
“	R V Rance	125.34
“	G M Penn	144.34
4.9.08	R W Hubbard	197.84
“	R V Rance	125.34
“	G M Penn	<u>144.34</u>
		<u>2804.52</u>

**PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER**  
**ON MONDAY 8<sup>th</sup> SEPTEMBER 2008 at 8.35pm**

**Present:**

The Town Mayor, Cllr Mrs D E M Black  
The Deputy Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr F W Holmes*
Cllr R A Bray	Cllr Mrs A J Kerswell
Cllr D K Elphick	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Ms C O Richardson
Cllr A C Griesiell	Cllr Mrs K J Westbury

\*\*County Cllr  
\*District Cllr

**In attendance:**

Mr T J Westwood - Town Clerk

The meeting was chaired by Cllr Bray.

**PL.08/66. Apologies for Absence:**

Cllr M Harper (on holiday)  
Cllr Mrs S A Morgan\*\*/\* (due to family commitments)

**PL.08/67. Consideration of Planning Applications:**

TDC Applications listed to 22.8.08:

- a) **08/02948/FUL** Conservatory to rear at 15 Indio Road for Mrs V Lidstone.  
Observations: No objections.
- b) **08/03176/TPO** Pruning to one standard oak and other hedgerow trees adjacent to 6 Newbury Drive for Mrs J McGuire.  
Observations: No objections.

DNPA Applications listed to 22.8.08:

- c) **0548/08** Porch extension at Holne Brake, Manaton Road for Mr & Mrs J Pery.  
Observations: No objections.

TDC Applications listed to 29.8.08:

- d) **08/03231/FUL** Single storey extension and new chimney stack at 9 Rendells Meadow for Mr & Mrs Freeman.  
Observations: No objections.
- e) **08/02965/FUL** Construction of two new industrial units at ARG Garage Services, Pottery Road for Mr A Kemble.  
Observations: No objections.

DNPA Applications listed to 29.8.08: None

**PL.08/68. Planning Decisions:** Noted.

a) Approvals: None

b) Refusals:

i) Demolition of existing property and redevelopment to provide eight flats and 2 houses with car parking and communal amenity areas at The Old Post Office, Old Newton Road (O)

c) Appeal Decision:

i) Application no: **07/05327/FUL** - Appeal against refusal for the proposed moving of boundary fence to make more room for staff cars at Unit A, Fairfax Road, Heathfield for Cannon Commercial - Appeal Dismissed

Town Council's submitted observations (No Objection-N/O : Objection-O)

**PL.08/69. General Planning Matters brought forward by Councillors:**

- a) Cllr Mrs Black informed members that Mr Pratt (TDC Tree Officer) is concerned about two trees in the parish, a Scots Pine at Challabrook Lane and a Sweet Chestnut at Rest Harrow, Ashburton Road. Cllr Mrs Black agreed to contact Mr Pratt for information.
- b) Cllr Mrs Klinkenberg updated members on two recent planning applications referred to the Development Control Committee.

The meeting closed at 8.55pm.

**REPORT OF COUNCIL BUSINESS CONSIDERED DURING THE RECESS PERIOD - AUGUST 2008**

The Town Mayor, Deputy Town Mayor, Chairmen and Vice-Chairmen of the RP&P, FR&GP and Planning Committees were given authority at the Full Council meeting held on 30.6.08 (minute no:FC.08/43(ii)) to view planning applications and general correspondence during the recess in order to make relevant comments. The following report gives details of action taken.

**R.08/01 Consideration of Planning Applications:**

DNPA Application listed to 25.7.08: None

TDC Applications listed to 25.7.08: None

DNPA Application listed to 1.8.08: None

TDC Applications listed to 1.8.08:

- a) **08/02747/FUL** Erection of dwelling at land at 3 Ashburton Close for Mrs G Angus.  
Observations: The Town Council does not support this application for the following reasons:  
i) The site would be overdeveloped  
ii) There is no provision for parking  
iii) There is no vehicular access.
- b) **08/02827/FUL** Sun house to rear at 89 Mary Street for Mr G Brooke.  
Observations: No objections.
- c) **08/02814/FUL** Second storey extension to rear and sun house to the rear of the garden at 91 Mary Street for Mr G Brooke.  
Observations: The Town Council does not support this application for the following reasons:  
a) the site would be overdeveloped and  
b) there would be the loss of amenity value for neighbours.
- d) **08/02926/FUL** Two gas meter housings and a transformer housing at BCT Ltd, Old Newton Road, Heathfield.  
Observations: No objections.
- DNPA Applications listed to 1.8.08: None
- TDC Applications listed to 8.8.08:
- e) **08/02635/FUL** Extension to form sun lounge at first floor level at 26 Pottery Road for Mr R Smith.  
Observations: The Town Council does not support this application for the following reasons:  
a) The site would be overdeveloped and  
b) There would be the loss of amenity value for neighbours.
- f) **08/03005/FUL & 08/03006/LBC** Single storey extension to form garden room, orangery, utility and shower rooms to replace existing outbuildings at 1 St Johns Cottages, Newton Road for Mr J Morris.  
Observations: No objections.
- g) **08/03055/OUT** Outline - dwelling (matters reserved for future consideration) at  
1 Wifford Cottages, Newton Road for Mr & Mrs D O'Reilly.  
Observations: The Town Council does not support this application because the development will fall outside the current development boundary for Bovey Tracey resulting in sporadic development in this location.
- DNPA Applications listed to 8.8.08:
- h) **0403/08** Single storey garden store/animal shelter at Higher Brake, Green Lane for Mr W Pitts: Additional details.

Observations: The Town Council does not support this application due to the close proximity of the proposed building to the neighbouring properties.

TDC Applications listed to 15.8.08:

- i) **08/02998/FUL** Demolition of existing conservatory and erection of new kitchen extension at 16 Mary Street for Mr G Lambell.  
Observations: No objections.
- j) **08/03114/FUL** Removal of existing floodlights on courts 1&2 and erection of new floodlights on courts 1,2&3 using 8 metre columns at Bovey Tracey Tennis Club, Recreation Ground for Bovey Tracey Town Council.  
Observations: No objections.
- k) **08/03133/FUL** Widening of existing site entrance and re-alignment of one side of new access road at BCT, Old Newton Road, Heathfield for BCT Ltd.  
Observations: No objections.

DNPA Applications listed to 15.8.08: None.

- 1) Appeal against Enforcement Notice for a condition which has not been complied  
with Ref to Planning Application 0135/99 - The erection of a new three bedroomed house for farm worker/manager at land at Forder Farm, Forder Lane for Mrs J Barter.  
Condition: - That the dwelling is not occupied by a person solely or mainly working (or last working|) in agriculture or forestry work.  
Observations: Noted.

**R.08/02. Planning Decisions:**

- a) TDC Approvals:
  - i) Ground floor extension at 17 Kiln Road (N/O)
  - ii) Certificate of Lawfulness for loft conversion at 42 Rendells Meadow (N/O)
  - iii) Single storey extension for Sure Start Children's Centre with associated landscaping & car parking at St Catherine's School (O)
  - iv) New dwelling house & garage at Copperfield's, Lowerdown (N/O)
  - v) Bike shed, car port, store room & conservatory/entrance hall extension at Little Kiln, Pottery Road (N/O)
  - vi) New rendering of barn & new guttering & down pipe at Little Wolleigh (N/O)
  - vii) Extension to form additional engineering stores at BCT(N/O)
  - viii) Extension to offices & security fence at 5 Cavalier Road, Heathfield (N/O)
  - ix) Extension to warehouse at 1 Fairfax Road, Heathfield (N/O)
  - x) Pruning to 8 trees at 22 Churchfields Drive (N/O)
  - xi) Removal/pruning of Cypress trees at Oaklands, Chapple Road (N/O)
- b) DNPA Approvals:
  - i) Extensions at Chapple Farm, Chapple Road (N/O)
- c) Appeal Decisions:

Appeal dismissed for permission to erect advertisements on A382 and at junction of St John's Lane for Jeffrey's.

Town Council's submitted observation: No Objection -N/O; Objection - O.

**R.08/03. Correspondence noted:**

- a) Reply from Mr Phil Norrey re Youth Service provision in Bovey Tracey.
- b) Recess Update:
  - i) Flower Show Information Point
  - ii) Boundary Committee Working Party
  - iii) Town Council Future Planning
  - iv) Lifelong Learning Network Conference

- v) Presentation Evening for Bovey in Bloom - Brookside Tea Rooms
- vi) Official opening ceremony of the Kiln and launch of Arthur Mann's  
booklet "My Life & Reminiscences of Bovey Tracey"
- vii) Remembrance Sunday at PPT - 9.11.08 at 10.30am
- viii) "Carols by Candlelight - 17.12.08 at 7.30pm

BOVEY TRACEY TOWN COUNCIL CHARTER CELEBRATIONS 2010

MINUTES OF THE MEETING OF THE CHARTER CELEBRATIONS COMMITTEE  
HELD IN THE COUNCIL CHAMBER on MONDAY 9<sup>th</sup> JUNE 2008 at 7pm

Present:

The Town Mayor, Cllr Mrs Dorreen Black

Cllr Mrs Avril Kerswell

Representatives of Organisations:

Jeremy Butcher - Bovey Tracey Youth Action  
James Cadoux-Hudson - Bovey Tracey Youth Action  
Ann Gillingham - Parke WI  
Linda Griesiell - Bovey Tracey WI  
Sarah Oxton - Bovey Tracey Primary School  
Muriel Rumford - Christians Together  
Viv Styles - Bovey Tracey Heritage Trust  
Graham Wilding - Bovey Tracey Army Cadet Force  
Mike Winter - Bovey Tracey Horticultural Society

Mr T J Westwood - Town Clerk  
Mrs E Gedge - Secretary

Cllr Mrs Kerswell chaired the meeting.

**CC.08/08. Apologies:**

Cllr Michelle Davey  
Cllr G J Gribble  
Cllr M Harper

Bob Arnold - Bovey Tracey Players  
Mrs R Barker - Activities Trust  
Val Brealey - Bovey Tracey  
Garry Naisbett-Jones - 1<sup>st</sup> Bovey Tracey Scouts  
Louise Pawson - Carnival Committee

**CC.08/09. Consideration of minutes of previous meeting dated 10.3.08:**

The minutes of the previous meeting were accepted as a true record.

**CC.08/10. Confirmation of Charter Dates:**

It was agreed to hold the Charter celebrations from 3<sup>rd</sup> to 11<sup>th</sup> July 2010. The committee noted that the final of the World Cup was scheduled to take place on 11<sup>th</sup> July 2010.

**CC.08/11. Civil War Re-enactment:**

Consideration was given to the various points outlined in the Paper previously circulated with the agenda (*\*enclosed*).

After discussion it was agreed to incorporate a smaller skirmish as an arena event on possibly two occasions within the Charter Weekend Celebrations in Mill Marsh Park and a Living History Encampment in Bullands Field for a cost of between £1,000 and £2,000.

It was noted that other financial considerations would include:  
Hire of portable toilets - skips - PA System - Provision of water for the camp site.

**CC.08/12. Suggested Charter Timetable:**

Consideration was given to the suggested timetable which had been circulated with the agenda. (*\*enclosed as an addendum*)

The following points were made:

1) Marquee:

- a) Events to be held in the marquee will include The Charter Ball and public performances of plays/music.
- b) Extra tents/small marquees could be used to accommodate changing areas etc. Calligraphy
- c) The marquees which were available from RORA had tent poles in the middle and were approx 100ft long x 50ft wide.
- d) The cost of a large marquee including a matting floor would be approx £2,500 for the weekend.
- e) Lots of other local events needing marquees took place at that time of year, including Blackpool School's summer fete and Ilsington Flower Show.

2) Street Market:

- a) A Street Market/Charter Fair would give an opportunity for all organisations to have a stall and historical costume could be worn. b) To be held on one day only.
- c) Fore Street could be closed for 3 days to accommodate other events.

3) Music:

- a) The Military Band was only available at week-ends.
- b) A static performance could be held in the marquee and/or
- c) Beating of the Retreat at approx 5pm which involves marching with a performance time of approx 20-30 minutes. More details would be available in July.
- d) During a musical concert cream teas could be served.
- e) A local Brass Band could be hired for Friday 4<sup>th</sup> July.

4) Performances

- a) The School could perform a play on two evenings - suggested 7<sup>th</sup> & 8<sup>th</sup> July
- b) The re-enactment of the Court Leet Ceremonies - possibly by The Bovey Tracey Players - as a procession through the town. To include stocks/Town Crier/Ale Tasting etc

Other ideas:

- c) "The Home Guard in Wartime Bovey Tracey".
- d) Cameo performances from the past.
- e) A Half Marathon.
- f) Story Telling for children to include puppets.
- g) A cricket match to be held at the Recreation Ground could be in costume in the early evening preferably at the week-end with a Guest Team.
- h) Church Bell Ringers are hoping to compose a new 3-hour "Charter Peal" to be rung during the week.

5) Flowers

- a) The planning for the Church Flower Festival was in hand.
- b) Possibility of using a Vintage bus to take visitors around the churches to see the Flowers.
- c) A Victorian Flower Show, to incorporate Victorian Sports

6) Royal Visit

- a) Mr Westwood explained the procedure for applying.
- b) The application could only be made 6 months in advance so it was important to plan for the eventuality of being unsuccessful.
- c) The School may be granted a holiday on Friday 9<sup>th</sup> July

7) For Children & Youth Groups

- a) The Youth Café could run a fun area to include games, which would be organised by volunteer helpers.
- b) Craft for younger children available in the café.
- c) A Treasure Hunt for children and/or families on foot around Bovey Tracey could be arranged. A Town Trail is available.
- d) The Production of a Young People's Map.
- e) A List of Local Battle Sites.
- f) A competition for a vertical banner design (for children and/or adults? Banners to be displayed on lamp posts in the Town Centre.

8) Involvement of Schools

- a) 2010 is also the Centenary of Bovey Tracey Primary School.
- b) The school could be open for visitors and the school field could be used as a venue for events.
- c) There may be a possibility of arranging a flight of the Red Arrows over the town. Further enquiries will be made when the Red Arrow commitment dates for 2010 are available. It would be necessary to apply officially in September 2009.
- d) Blackpool School to be approached to confirm the date of its Summer Fair in 2010.

9) Finance

- a) Donations could be collected at some events rather than charge for a ticket eg at the Picnic and Fireworks evening.
- b) Tickets to be sold for The Charter Ball
- c) AJ's Band charge approx £2,000.00
- d) A Pop Group/Disco & DJ charge approx £400.00
- e) The Ellingtonian Band charges £800.00
- f) A Ceilleid Band and caller charges approx £200.00

\*\*NB All approx costs at 2008 prices.

**CC.08/13. Next Meeting**

Tuesday 9<sup>th</sup> September 2008 at 7pm.

Cllr Mrs Kerswell thanked everyone for attending especially Mr Westwood who had drawn up the ideas schedule.

The meeting closed at 8pm.