

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 22 SEPTEMBER 2008 at 7pm

Present :

The Town Mayor, Cllr Mrs D E M Black
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Mrs S A Morgan**/*

**County Cllr
*District Cllr

In attendance:

Rev R Jones - representing the Chaplain to the Council
Mr M Brealey - Chairman of Bovey Tracey Swimming Pool Association
Vanessa Steer - Secretary of Bovey Tracey Swimming Pool Association
Mr P Horrell - Chairman of Bovey Tracey Football Club
Paul Wilson - Police Community Support Officer (PCSO)
One member of the press and a photographer
One member of the public
Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by the Town Mayor, Cllr Mrs Black, who presented grants of £750.00 to both Mr Brealey and Mr Horrell.

Mr Brealey, in thanking the Council, reported that the contractors were now on site and Phase 1 of the new development for the swimming pool would be ready by May 09. He also stated that a new pool liner would be needed.

Mr Horrell also thanked the Council for its support and reported that the new changing rooms were completed at Mill Marsh Park.

Photographs were taken and then Mr Brealey, Mr Horrell, Mrs Steer and the photographer left at 7.05pm.

FC.08/44. Apologies for absence:

Cllr D K Elphick (abroad)
Cllr A C Griesiell (on holiday)
Cllr M Harper (business commitments). It was noted that he thanked Councillors for their kind words of support because of his bereavement.
Cllr F W Holmes* (unwell)
Cllr Ms C O Richardson (on holiday)
Cllr Mrs K J Westbury (attending a meeting at St Catherine's School)
Rev K Hooke (Chaplain to the Council)

**** Public Participation Session:**

Commenced at 7.08pm and finished at 7.13pm.

FC.08/45. Minutes:

The Minutes of the previous Full Council Meeting of the Town Council held on 30.6.08 were confirmed as a true record and duly signed by the Town Mayor, Cllr Mrs Black (*copy previously circulated).

FC.08/46. Recreation, Parks & Property (RP&P) Committee:

Ref minute no:RP&P.08/37 (**Heathfield proposed play area improvements**) it was noted that a meeting would take place with Ms Marshall and other stakeholders on 27th October 08 at St. Catherine's School.

The Report of the meeting held on 28.7.08 was received and adopted (**copy enclosed*).

FC.08/47. Finance, Resources & General Purposes (FR&GP) Committee:

The Report of the meeting held on 8.9.08, the Financial Statement dated 5.9.08 and the Accounts paid up to 5.9.08 were received and adopted (**copies previously circulated*).

FC.08/48. Planning Committee:

Ref minute no:PL.08/69 (**trees in the parish**) it was noted that the Scotts Pine at Challabrook had been felled and Cllr Mrs Black reported that Mr Pratt (TDC Tree Officer) had recommended leaving the Sweet Chestnut at Rest Harrow over the winter and reconsider any action in the spring.

The Reports of the meetings held on 14.7.08, 28.7.08 & 8.9.08 were received and adopted (**copies previously circulated*).

FC.08/49. Bovey Tracey Charter Celebrations (CC) Committee:

The Report of the meeting held on 9.6.08 was received and adopted (**copy previously circulated*).

FC.08/50. Recess Period:

The Report of business considered during the Recess Period from 4th to 29th August 2008 was received and adopted (**copy previously circulated*).

FC.08/51. The Town Mayor's Interests:

A list of functions and activities attended by the Town Mayor since the last meeting of the Council was received and adopted (**report enclosed*).

**** A short adjournment took place from 7.27pm to 7.40pm to allow questions, reports and representations from the County, District and Town Councillors (**report enclosed*).**

FC.08/52. Devon Youth Service:

Ref minute no:FR&GP.08/68 (**Youth Service Provision**), consideration was given to nominating Councillors who would meet with representatives of Bovey Tracey Youth Action, The Teenbridge Project, Heathfield Youth Club and TDC in order to discuss an appropriate reply to Dr Norrey's letter (**previously circulated*) regarding youth service provision in Bovey Tracey and Heathfield.

Resolved:

To nominate Cllrs Mrs Davey, Gribble, Mrs Kerswell and Mrs Klinkenberg to represent the Town Council at the meeting taking place on 13th October 08 at 7pm.

FC.08/53. Adopt a Kiosk:

Consideration was given to applying to join a scheme operated by BT (*details previously circulated*), to adopt/take ownership of two K6 red telephone kiosks, one at Priory and one adjacent to the old St Catherine's School at Heathfield. It was noted that:

- i) The Town Council would have to ensure that the telephone kiosks (minus the payphone equipment) were retained in situ.
 - ii) BT had introduced an alternative scheme, known as "The Sponsored Kiosk Programme" to enable local communities to contribute towards the on-going maintenance of a public payphone service as opposed to potentially losing the payphone. The cost of taking part in this programme would be £500.00 per kiosk per year.
 - iii) The public telephone boxes at Sharp's Crest and Battle Road in Heathfield were to be retained.
 - iv) Cllr Mrs Morgan would be willing to consider donating part of her Community Allowance in order to retain the kiosk adjacent to the old St Catherine's School.
- After discussion it was

Resolved:

- a) To adopt the red telephone kiosk in Cromwells Way and investigate the possibility of moving it to the Heritage Centre.
- b) To consider sponsoring the red kiosk adjacent to the old St Catherine's School at Heathfield for a cost of £500.00 per year for the next year on the understanding that Cllr Mrs Morgan would finance the first year and to enquire about the possibility of adopting it at a later date.

FC.08/54. DNPA Annual Planning Conference 2008 - Wed 15th October 2008 at 7.30pm:

Consideration was given to nominating two members to represent the Town Council at this Planning Conference (**details previously circulated*).

Resolved:

To nominate Cllrs Mrs Kerswell and Mrs Klinkenberg.

FC.08/55. Boundary Committee:

Consideration was given to the Town Council's response to the Boundary Committee's draft proposal for Devon. (**A suggested response was circulated to all members on Friday 19th September 2008 for consideration*).

It was noted that a meeting had taken place between representatives of Bovey Tracey and Chudleigh Town Councils, and Hennock with Chudleigh Knighton Parish Council in order to discuss the possibility of forming an additional Community Board.

During discussion the following points were made:

- i) Many parishioners in Bovey Tracey, along with the Town Council, are unclear as to why the system of local government in Devon has to change.
- ii) Unanimously, Bovey Tracey Town Council does not support the Boundary Committee's draft proposals for a unitary Devon as it feels that the current system of two tiers, although not ideal, does work and there is scope for Parishes to take on more responsibilities and provide enhanced services direct to parishioners from either District or County Councils.

iii) However, if a unitary system is the outcome, then a single unitary solution for Devon (as opposed to the two unitary solutions) is the preferred option.

iv) The main reasons for non-support of the proposal are:
the limitations of the Community Boards
the democratic deficit and political accountability.

Resolved:

To authorise the Town Clerk to respond to the Boundary Committee's proposals based on the contents of the draft response previously circulated and to include the following conclusion:

It is appreciated by the Town Council that if the Boundary Committee proposes a Unitary Devon, there will be a need for some form of the proposed Community Boards for representing the locality. Taking into account the Town Council's strong opposition to being linked with the urban centre of Newton Abbot, there needs to be a review of the proposals for this area.

The Town Council is currently engaged in talks with Chudleigh Town Council and Hennock with Chudleigh Knighton Parish Council to form an additional Community Board based on this area, with a view to inviting other surrounding parishes to consider joining this Community Board. A number of surrounding Parishes have indicated a strong desire to be involved with this Community Board, rather than the one based on Newton Abbot.

Bovey Tracey and Chudleigh Town Councils will be making a separate written representation on this matter to the Boundary Committee within the next three days.

FC.08/56. Annual Return for Year Ended 31.3.08:

It was noted that the External Auditor's Report had been received and on the basis of the Review, the information contained in the Annual Return was in accordance with the Audit Commissioners' requirements and no matters had come to their attention to give cause for concern that relevant legislation and regularity requirements have not been met.

FC.08/57. Standing Orders Amendment:

Consideration was given to amending Standing Order 33 - Disorderly Conduct sub-section "a".

It was noted that:

- a) The Clerk was re-applying for Quality Status.
- b) Councillors must declare any prejudicial interest they may have in any item to be considered at a meeting before the beginning of the meeting and be required to leave the room during any discussion.

Resolved:

i) To amend Standing Order 33 - Disorderly Conduct sub-section "a" to read:

"All members must observe the revised Code of Conduct (Local Authorities (Model Code of Conduct) Order 2007 No 1159) which was adopted by the Town Council on 2.7.07 (minute no: FC.07/023), a copy of which is shown in Section 3."

ii) To provide all Councillors with an up-dated copy of the Standing Orders in due course.

FC.08/58. Free Training Opportunities:

Consideration was given to a series of training events this autumn organised by SWAN (South West Acre Network), the regional body for the Community Council of Devon (CCD). It was noted that the events were aimed at empowering communities and were open to both trustees & staff of voluntary and community organisations, and officers & Councillors of the statutory sector(**details of courses previously circulated*).

Resolved:

Councillors wishing to attend any of the courses were to notify the Clerk as soon as possible.

The meeting closed at 8.05pm.

BOVEY TRACEY TOWN COUNCIL

Report of the discussions which took place during the adjournments of the Town Council Meeting held on Monday 22nd September 2008

Reports and comments from members of the public: 7.08pm to 7.13pm:

PCSO Paul Wilson reported that:

- i) There had been a 17% drop in the level of crime in the area and noted that from July 08 to the present date 59 crimes had been reported.
- ii) The police were encouraging members of the public to come forward as witnesses who would be willing to make statements and attend court hearings.
- iii) The Neighbourhood Watch Scheme had had a stall at the Horticultural Show and was proving successful.
- iv) The incidences of anti-social behaviour had decreased during the summer and police patrols were being increased in Mill Marsh Park. He asked that Local Byelaw 19 governing Mill Marsh Park, Sharp's Crest Play Park and Indio Road Amenity Area be clarified to include PCSO's.

Byelaw 19 reads:

"Every person who shall infringe any byelaw for the regulation of the grounds (listed above) may be removed there from by any Officer of the Council, or by any Constable in any one of the several cases specified".

It was noted that congratulations were in order because:

- a) Jewellery thieves had been charged and convicted
- b) An aggravated assault had been recorded on CCTV and the two youths from Heathfield were to be sentenced during the coming week.
- c) The Alcohol Designation Orders for Bovey Tracey were being progressed by TDC.

Rev R Jones (on behalf of Christians Together) reported that:

- i) The Retirement Forum which had been held in the Methodist Church Hall had been very successful and advice to those about to retire or already retired had been available.
- ii) A new youth worker was to be appointed. Interviews would take place on Thursday 25th at The Church of the Holy Spirit and Friday 26th September at The Methodist Church Hall. Councillors were invited to attend.
- iii) The evening Harvest Festival Service at the Methodist Church on 6th October would focus on Fair Trade.

Mr A Kightley reported that the new street lights in Abbey Road and Cromwell's Way were still not working and it was noted that negotiations were taking place between the electricity suppliers and the owners of the relevant properties.

County, District and Town Councillors' Reports: 7.27pm to 7.40pm:

County & District Cllr Mrs Morgan reported the following:

- i) DCC had organised financial support for those villages where the Post Office, threatened with closure, was the only shop. This would enable a few communities to retain their Post Offices.
- ii) Meetings had taken place to discuss the many proposals connected with the Boundary Committee's proposals re: Local Government re-organisation.

District Cllr Mrs Klinkenberg reported that:

- i) She had attended a Royal Garden Party representing TDC.
- ii) She had attended meetings regarding the Boundary Committee's proposals re: Local Government re-organisation.
- iii) She had attended meetings of the Local Development Framework and stated that the Government required 50% more houses to be built in the District.

Cllr Bray reported that he had attended various meetings.

Cllr Allen reported that he had attended various meetings including the Devon Wildlife Trust open day on Bovey Heath, which had attracted 140 visitors. He thanked the Clerk for help towards organising the Forward Planning meeting.

Cllr Mrs Kerswell had attended various meetings in her capacity as Town Councillor and Chairman of the RP&P Committee.

Cllr Gribble had attended various meetings including that of the Exhibition Foundation Trust, when educational grants for young people had been allocated.

Cllr Mrs Davey reported on the various meetings she had attended and the fact that the use of the Community Centre at Heathfield by residents was increasing.

The Town Mayor's Engagements:

18.7.08	Judging "a decorated fish" competition for Swimming Pool Association.
24.7.08	Presenting prizes for "a decorated fish" competition at Swimming Pool.
29.7.08	Opening of Dog Grooming Parlour in Fore Street.
2.8.08	Judging of visiting queens' floats in Carnival and taking part in the Carnival procession.
3.8.08	Carnival Church Service and opening the Bovey Tracey Artists' Society's 25 th Anniversary Exhibition.
16.8.08	Opening of Horticultural Flower and Vegetable Show.
24.8.08	Opening of Swimming Pool summer fete.
6.9.08	Opening "Life in Retirement" morning at the Methodist Church Hall.
14.9.08	Ashburton Civic Service with Deputy Town Mayor, Cllr Mrs Davey.
16.9.08	Bovey in Bloom Presentation evening at The Brookside Tea rooms.
20.9.08	Opening of Kiln installation at Heritage Centre.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 6TH OCTOBER 2008 AT 6.55pm

Present:

The Town Mayor, Cllr Mrs D E M Black

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Ms C O Richardson
Cllr A C Griesiell	Cllr Mrs K J Westbury
Cllr F W Holmes*	

**County Cllr
* District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was chaired by Cllr Bray.

Prior to the commencement of the meeting Cllr Bray declared that he had a prejudicial interest in Appeal ref. 08/00084/REF - appeal against refusal of planning permission no 08/01607/FUL - single storey extension to form kitchen area at Little Bovey Barn.

PL.08/70. Apologies for Absence:

The Deputy Town Mayor, Cllr Mrs M Y Davey (family commitments).
Cllr D K Elphick (abroad).
Cllr M Harper (personal & business commitments).
Cllr Mrs S A Morgan**/* (attending meeting at Lustleigh).

Consideration was given to allowing Cllr Harper a leave of absence from the Council for up to six months following his recent bereavement and in view of his additional business commitments.

It was

Resolved:

To allow Cllr Harper a six month leave of absence from the Council.

PL.08/71. Consideration of Planning Applications:

TDC Applications listed to 5.9.08:

- a) **08/03340/FUL** Warehouse facilities extensions at Old Newton Road, Heathfield for BCT Ltd.

Observations: No objections.

- b) **08/00084/REF** Appeal against refusal of planning permission no: 08/01607/FUL - Single storey extension to form kitchen area at Little Bovey Barn for Mr & Mrs Steer.

****Having declared a prejudicial interest prior to the commencement of the meeting, Cllr Bray left the Council Chamber at 7.00pm and returned at 7.07pm.***

Observations: To remain consistent with the Town Council's original observations, which was to object to the proposal but noted that further information now available may support the applicant's appeal.

DNPA Applications listed to 5.9.08: None.

TDC Applications listed to 12.9.08:

- c) **08/03414/TPO** Area of mixed conifers as former forestry crop in W2 at Cardew Pottery for Sunflower International Ecological Consultancy.
***Cllr Allen declared a personal interest.**

Observations: No objections providing the proposal meets with TDC's arboriculturist officer's approval.

DNPA Applications listed to 12.9.08: None.

TDC Applications listed to 19.9.08:

- d) **08/03491/COU** Change of use of communal grass area to three additional parking areas at Lealands for Teign Housing.

Observations: No objections.

- e) **08/03515/TPO** Removal of 5 young beech trees and up to 10 small spruce trees from W2 at Cardew Pottery, Newton Road for Sunflower Ecological Consultancy.
***Cllr Allen declared a personal interest.**

Observations: No objections providing the proposal meets with TDC's arboriculturist officer's approval.

DNPA Applications listed to 19.9.08:

- f) **0610/08** Extension and alteration to dwelling (revision of approval re 0904/07) at Spring Garden, Lowerdown for Mr P Housego.

Observations: No objections.

TDC Applications listed to 26.9.08:

- g) **08/03595/TPO** Removal of assorted trees from W4 at Cardew Pottery, Newton Road for Sunflower Ecological Consultancy.
***Cllr Allen declared a personal interest.**

Observations: No objections providing the proposal meets with TDC's arboriculturist officer's approval.

DNPA Applications listed to 26.9.08: None.

PL.08/72. Planning Decisions: Noted.

- a) Approvals:

- i) Extensions, alterations & demolition of existing toilet & store rooms to form one accommodation unit at 59&59a Fore Street. (O)
- ii) Ground floor extension to existing bedrooms & provision of garage with bedroom over at 4 Coombe Close. (N/O)
- iii) New oil tank with fencing and conversion of old cart store to open garden store/shed at Tappers Barn, Little Bovey. (N/O)
- iv) Extension to kitchen and sun lounge at 1 Station Court. (N/O)

- b) Refusals:

- i) Erection of storage unit at land at Cavalier Road, Heathfield for Holcor Ltd. (N/O)
- ii) Outline permission for agricultural dwelling house at Little Bovey Farm. (O).

Town Council's submitted observations (No Objection-N/O : Objection-O)

c) Exemptions - Tree Preservation Orders:

- i) Removal of one dying Oak tree from 2 Glen Lyn Caravan Park (Heathfield No.2 Bovey Tracey 1975).
- ii) Removal of two Scots (T1 & T2) Pine trees to front of Challabrook(land adjacent to Kestor House, Challabrook Lane, Brimley Road, Bovey Tracey 1998).

PL.08/73. Appeal - Forder Farm, Forder Lane

Notification from DNPA regarding revised schedule of dates for the determination of the appeal. Noted.

PL.08/74. Street naming & numbering:

New property to be known as "The Glade", 1a Ashburton Road. Noted.

PL.08/75. Review of the Forward Planning Training Session:

Consideration was given to the Forward Planning Session facilitated by Ms Lesley Smith, DAPC and proposal for the next stage. (A review of the session was available prior to the meeting).

After discussion it was

Resolved:

- i) To hold another Forward Planning session in the six months time.
- ii) To hold a meeting on 19 January 2008 to consider the Boundary Committee's decision if the proposal is for a unitary authority.

Under Standing Order 16 the following item was brought forward as Urgent Business:

PL.08/76. Staff

It was noted that Mr G M Penn had satisfactorily completed a three month probationary period.

It was

Resolved:

To appoint Mr Penn on a permanent basis and approval was given for him to join the Local Government Pension Scheme.

PL.08/77. General Planning Matters brought forward by Councillors:(for information)

- a) **Cllr Mrs Kerswell** reported that there was a hole in the pavement outside 31 Coombe Close.
- b) **Cllr Griesiell** enquired if there was further information regarding the damaged toilets in Station Road Car Park.

- c) **Cllr Mrs Klinkenberg** reported that the application to build a dwelling on land at 1 Wifford Cottages had been refused.
- d) **Cllr Gribble** reported that following a recent nomination for a Council Achievement Award he had been invited to a presentation evening on 15.10.08. As he was unable to attend, it was agreed that the Town Mayor, Cllr Mrs Black and the Clerk would attend.
- e) **Cllr Mrs Westbury** enquired if a planning application for a residential development at BCT had been received.

- f) **Cllr Allen:**
 - i) Reported the damaged railings opposite Peel House, Station Road and referred to the progress of maintenance of the railings on the River Bridge.
 - ii) Referred to an advertisement in the local press regarding flu vaccinations and noted that Bovey Tracey surgery was not included.
 - iii) Reported that he had arranged football match for the Charter Celebrations and hoped to arrange a local tournament.

- g) **Mr Westwood (Town Clerk):**
 - i) Reported a developer was interested in progressing the proposed development at Cardew Pottery and it was anticipated that a detailed application would be submitted Jan/Feb 09.
 - ii) Circulated details of DCC Waste Management Proposals public consultations.
 - iii) Circulated an invitation to Bovey Climate Action's second birthday event on 10.11.08.
 - iv) Reminded Councillors that the Fair Trade launch was due to take place at The Brookside on 8.10.08.

The meeting closed at 7.40pm.

RECREATION, PARKS & PROPERTY (RP&P) COMMITTEE HELD IN THE COUNCIL CHAMBER
ON MONDAY 20th OCTOBER 2008 at 7pm

Present:

The Town Mayor, Cllr Mrs D E M Black

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Mrs S A Morgan**/*
Cllr A C Griesiell	Cllr Ms C O Richardson
Cllr F W Holmes*	Cllr Mrs K J Westbury

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Mrs Kerswell.

RP&P.08/45. Apologies for Absence:

Cllr Mrs M Y Davey (unwell)
Cllr D K Elphick (abroad)
Cllr M Harper (personal & business commitments)

RP&P.08/46. Consideration of minutes of previous RP&P meeting held on 28.7.08:

Noted.

RP&P.08/47. Accounts:

The Financial Accounts paid up to 17.10.08 were received and accepted
(*copies circulated at the meeting).

RP&P.08/48. Bovey Tracey Petanque Club (BTPC):

Consideration was given to a request (*copy of letter previously circulated) from BTPC to locate a gate in the existing perimeter fence at Mill Marsh Park located near the pedestrian entrance to the A382 (Monks Way).

It was noted that from documents received it has now been clarified that the newly constructed petanque piste does not encroach on any land under the Town Council ownership in this location.

Resolved:

To authorise the Clerk to arrange a meeting on site to discuss the matter further.

RP&P.08/49. Boundary Hedge - Indio Road/Station Road Car Park:

Consideration was given to a request from local residents (*copy of letter previously circulated) to install a chestnut paling fence at the bottom of Indio Road, bordering onto Station Road car park in order to secure this area. It was noted that:

- i) The estimated cost would be £500.00+VAT (power to spend under Local Gvt Act 1972 s139).
- ii) The maintenance of the boundary of Station Road car park is the responsibility of TDC.

Resolved:

To authorise the Clerk to arrange a meeting on site following the one at the Petanque Piste to discuss the matter further.

RP&P.08/50. Pottery Leat:

Cllrs Mrs Kerswell and Gribble gave an update on the current state of the Pottery Leat and resultant maintenance issues in the Lowerdown area, following a meeting with Mr A Knott (English Nature), Mr M Hutchins (TDC), Mr C Turner (local resident) and the Town Clerk on 18th September 2008.

It was noted that:

- i) Pottery Leat, which is the responsibility of various Riparian owners, serves the Pottery Pond Nature Reserve.
 - ii) One of the Riparian owners has not maintained his section of the leat and therefore problems are occurring further downstream.
 - iii) The probable cost to clear the leat satisfactorily would be approx £3,600. Mr Knott, on behalf of English Nature, offered to make a contribution towards the cost.
 - iv) Funding needed to be arranged for future maintenance.
- After discussion it was

Resolved:

To authorise the Clerk to progress the matter further.

RP&P.08/51. Transfer of Assets from TDC to Bovey Tracey Town Council:

Consideration was given to negotiating with TDC regarding its assets relating to:

- i) An area at Sharp's Crest, Heathfield (**Plan 1 previously circulated*)
- ii) All areas of open space at Heathfield currently in the ownership of TDC (**Plan 2 previously circulated*).

It was noted that:

- a) TDC Executive Committee is proposing to consider the disposal of certain assets on 1st December 2008 following consideration by the Overview & Scrutiny Committee on 25th November 2008.

- b) With reference to Plan 1:-

The sub-station would be removed.

Income from the sale of the land (which is not in good condition) could be used to improve the existing play areas.

- c) With reference to Plan 2:-

There has been a lack of investment and maintenance of these open spaces.

The land would be for the use of local people if it were in the ownership of the Town Council.

Resolved:

To authorise the Clerk to progress the matter further.

RP&P.08/52. Bovey Tracey AFC (BTAFC):

Consideration was given to a request from BTAFC to have three additional junior football pitches (30m x 40m) located in Mill Marsh Park in the area adjacent to the boundary hedge line.

It was noted that this request had been made by BTAFC due to the popularity of the Club and therefore having, on occasions, insufficient playing area to accommodate home fixtures for the junior sides. After discussion it was

Resolved:

To invite the Chairman of BTAFC to a meeting on site to discuss the matter further.

RP&P.08/53. Staddons Orchard:

Consideration was given to an estimate (**available prior to the commencement of the meeting*) from K J Thulborn Ltd to undertake various works at Staddons Orchard to develop the site for additional allotments.

It was noted that:

- i) The contractor would clear the site (except the two galvanised sheet buildings).
- ii) A water pipe and two taps would be installed.
- iii) A new entrance track, turning area and hard-standing for 5 parking bays would be formed.
- iv) 15 allotments (45'x30') would be prepared for use.
- v) A close board fence would be erected to prevent access from the existing gate.
- vi) The allotments could be available for use in January 2009.
- vii) There were 63 names on the allotment waiting list.

Resolved:

- a) To waive Standing Order 77(a-f).
- b) To accept the quotation from K J Thulborn Ltd for a cost of £5893.33+VAT (**power to spend under Local Gvt Act 1972*)

RP&P.08/54. Bovey Tracey Cricket Club (BTCC):

Consideration was given to the following requests from BTCC:

- i) To have use of the Recreation Ground from 6th April 2009 to 13th September 2009.
- ii) For financial assistance towards the cost of spraying the Recreation Ground with a selective weed killer for as estimated cost of £480.00 (a further quotation from K J Thulborn Ltd is awaited).
- iii) To approve the location of the skip for grass cuttings for use from 2 March 2009 and as in previous years to share equally the cost for providing the skip with BTCC.

Cllr Griesiell declared a personal interest. After discussion it was

Resolved:

With reference to:

- (i) - To agree to the dates as presented.
- (ii) - To authorise the Town Clerk to a) discuss the spraying of the Recreation Ground with representatives of the Cricket Club so that spraying is undertaken in conjunction with the use of fertiliser and at the right time of year and b) to wait until the quotation from K J Thulborn has been received before making any recommendations regarding finance.
- iii) - To agree to the suggested location for the skip for grass cuttings in 2009 and to share the cost as in previous years (**power to spend under Local Gvt Act 1972 s14*).

RP&P.08/55. Recreation Ground - Tree Works:

Consideration was given to a quotation for £250.00+VAT to carry out works to the macrocarpa cyprus tree adjacent to the swimming pool. It was noted that the work will involve the removal of dead wood and the lifting of the branches away from the perimeter fence of the swimming pool.

Resolved:

To instruct Max Bayles to undertake the work for the quoted sum(*power to spend Local Gvt Act 1972 s139).

RP&P.08/56. Parking in The Old Orchard:

Consideration was given a request from Mr Budd to DCC (**copy of letter to DCC previously circulated*) asking for a set of double yellow lines to be placed as indicated on the attached plan.

It was noted that:

- i) Indiscriminate and inconsiderate parking was occurring in Old Orchard (photographs had been supplied).
- ii) The Traffic Order for the centre of the town could incorporate the provision of extra double yellow lines at Old Orchard and at the entrance to Brook Close.

After clarification and discussion it was

Resolved

To support Mr Budd's request and to suggest that double yellow lines be placed both at Old Orchard and Brook Close as part of the Town Centre Traffic Order.

RP&P.08/57. Replanting of Station Road & Pottery Road Roundabouts:

Further consideration was given to the enhancement of these two roundabouts.

It was noted that:

- i) Following the testing of the soil at the Station Road roundabout, the soil at this site is not suitable for the growing of heathers.
- ii) Jeffrey's had offered to sponsor Station Road roundabout.
- iii) Some residents had offered to plant daffodils in a section of Pottery Road roundabout.

Resolved:

To gratefully accept these offers.

RP&P.08/58. Meeting of Recreation Ground Sports Organisations:

Consideration was given to holding a meeting with representatives of the sports organisations using the Recreation Ground. After discussion it was

Resolved:

To instruct the Clerk to arrange a date for a meeting and invite representatives of all organisations using the Recreation Ground.

RP&P.08/59. For Information: Noted.

i) Letters of thanks from Bovey Tracey Cricket Club and Bovey Tracey Bowling Club.

ii) Dates for the diary:

9.11.08 Remembrance Service - 10.30am - PPT. (Please notify the Clerk if you are unable to attend).

10.11.08 Bovey Climate Action Invitation.

17.11.08 Police Meeting - Chudleigh - 7.30pm. It was noted that this meeting coincided with the Full Council meeting. The Clerk to write with apologies.

RP&P.08/60. Matters brought forward by Councillors: (for information only).

- a) **Cllr Mrs Black** reported that Cllr Gribble had been awarded a Certificate from the Devon Association of Parish Council for "A Councillor who has made a Difference". She had attended the Award Presentation on 15.10.08 and had accepted the Certificate on behalf of Cllr Gribble who had been unable to attend in person. She thanked Cllr Gribble for all his work for the community and stated that she

would present the certificate to him at the Full Council meeting on 17th November.

- b) **Cllr Allen** reported that a Youth Football Tournament was being arranged to take place in July 2009.

The meeting closed at 8.05pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 20th OCTOBER 2008 at 8.10pm

Present:

The Town Mayor, Cllr Mrs D E M Black

Cllr A Allen	Cllr Mrs A J Kerswell
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr G J Gribble	Cllr Mrs S A Morgan**/*
Cllr A C Griesiell	Cllr Mrs K J Westbury
Cllr F W Holmes*	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

PL.08/78. Apologies for Absence:

Cllr Mrs M Y Davey (unwell)
Cllr D K Elphick (abroad)
Cllr M Harper (personal & business commitments)
Cllr Ms C O Richardson (unwell)

PL.08/79. Consideration of Planning Applications:

TDC Applications listed to 26.9.08:

- a) **08/03447/TPO** Pruning/removal of alder tree at 3 Brimley Halt for C J Marrow.
Observations: To support the advice of the arboriculturist at TDC.

TDC Applications listed to 3.10.08:

Withdrawn application:

- b) **08/2635/FUL** Extension to form sun lounge at first floor level at 26 Pottery Road for Mr R Smith.
Observations: Noted.

DNPA Applications listed to 3.10.08: None.

TDC Applications listed to 10.10.08:

- c) **08/03717/FUL** Garage extension to form double garage at Home Orchard for Mr & Mrs M Froude.
Observations: No objections,
- d) **08/03532/FUL** Conservatory to side at 34 Millwood, New Park for Mr V Hyde
Observations: No objections providing the proposed development remains ancillary to the main house.

DNPA Applications listed to 10.10.08:

- e) **0611/08** Change of use of existing agricultural building to equestrian use and the formation of an equestrian exercise area and related works at Higher Elsford Farm for Mrs K Boxall.

Observations: No objections providing the change of use does not involve a commercial enterprise.

TDC Applications listed to 18/10/08:

- f) **08/03090/MAJ** Outline - dwellings (all matters reserved for future consideration) at RMS Cars, Pottery Road for Mr J Soby.
Observations: To be considered at the next planning committee meeting.

PL.08/80. Planning Decisions: Noted.

- a) Approvals:

TDC:

- i) Two gas meter housings and a transformer housing at BCT Ltd (N/O).
- ii) Sun house to rear at 89 Mary Street. (N/O).
- iii) Extension and new chimney stack at 9 Rendells Meadow. (N/O).
- iv) Extension to replace existing outbuildings at 1 St John's Cottages, Newton Road. (N/O).
- v) Removal of existing floodlights on courts 1 and 2 and erection of new floodlights on courts 1, 2 and 3 using 8 metre high columns. (N/O).
- vi) Demolition of existing conservatory and erection of new kitchen extension at 16 Mary Street. (N/O).

DNPA:

- vii) Porch extension at Holne Brake, Manaton Road. (N/O).

- b) Refusals:

TDC:

- i) Erection of a dwelling at land at 3 Ashburton Close. (O).
- ii) Extension and sun house to the rear of the garden at 91 Mary Street. (O).
- iii) Outline - dwelling at 1 Wifford Cottages, Newton Road. (O)

Town Council's submitted observations (No Objection-N/O : Objection-O)

- c) Exemptions - Tree Preservation Orders:

Removal of dying double stemmed Western Red Cedar from over sub-station, crowning lifting of shrubs & trees over the highway at Cross Cottage, Mary Street.

PL.08/81. General Planning Matters brought forward by the Town Clerk and Councillors:

The Clerk reported that:

- i) Mr D Shrub (owner of Jeffrey's in St John's Lane) had requested a meeting with Councillors on Tuesday 21st October at 11.30am to discuss future plans for his site.
- ii) An initial report regarding the feasibility of the new proposed footbridge across the River Bovey would be circulated to Councillors and would be discussed at the next FR&GP committee meeting.

Cllr Holmes noted that the provision of a footbridge had been a condition of planning permission for the development of "Waterside" on Le Molay-Littry Way.

The meeting closed at 8.23pm.

FINANCE, RESOURCES AND GENERAL PURPOSES (FR&GP) COMMITTEE
HELD IN THE COUNCIL CHAMBER ON MONDAY 3rd NOVEMBER at 7pm

Present:

The Town Mayor, Cllr Mrs D E M Black
The Deputy Town Mayor, Cllr Mrs M Y Davey

Cllr A Allen	Mrs A M Klinkenberg*
Cllr R A Bray	Mrs S A Morgan**/*
Cllr G J Gribble	Ms C O Richardson
Cllr A C Griesiell	Mrs K J Westbury
Cllr Mrs A J Kerswell	

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Gribble.

FR&GP.08/72. Apologies for absence:

Cllr D K Elphick (abroad)
Cllr M Harper (business commitments)
Cllr F W Holmes* (meeting with Lustleigh Parish Council)

FR&GP.08/73. Consideration of minutes of previous FR&GP meeting held on 8.9.08

Noted.

FR&GP.08/74. Accounts & Financial Statement:

The Accounts & Financial Statement dated 31.10.08 were received and adopted. The accounts were approved for payment.

FR&GP.08/75. Precept 2009/2010:

Consideration was given to the Town Council's priorities for expenditure over the next 18 months so that the precept figure for 2009/2010 could be prepared for consideration at the next FR&GP Committee meeting on 12.1.09.

It was noted that:

i) In order to ensure that services are maintained by the Town Council, the precept would probably need to increase by 4%-5% for 2009/2010.

ii) The basic precept figure for 2008/2009 was £97,415.00 (*2008/09 budget enclosed). In addition a sum of £51,440.00 was added for expenditure on play area equipment, new bus shelters, the Information Centre and the 2010 Charter Celebrations (a total precept of £148,855.00).

iii) Priorities for 2009/2010 include:

a) Enhanced play areas at Heathfield £30,000.00

b) Charter Celebrations	£ 4,000.00
c) Information Centre	£ 2,000.00

It was noted that supervised play schemes at Heathfield, which are being introduced by Tepee on 2 nights per week for one year commencing in May 2009 and may need Town Council funding. After clarification and discussion it was

Resolved:

To authorise the Town Clerk to prepare a budget for 2009/2010 based on the above information.

FR&GP.08/76. Parish Plan Update:

Consideration was given to the Parish Plan Update (**copy previously circulated*).

It was noted that due to the decision by the Boundary Committee to put forward proposals for a Unitary Devon, the Town Council had not been able to progress the planned total review of its Parish Plan. Therefore, in order to set priorities for the next 12 months, the Parish Action Plan had been updated. Mr Westwood was thanked for the work he had undertaken in the preparation of the Updated Plan.

Resolved:

To adopt the Parish Plan Update and the accompanying action points.

FR&GP.08/77. Quality Status Re-accreditation:

Consideration was given to the Town Council's submission of the necessary portfolio of documents for Quality Status Re-accreditation.

It was noted that:

- i) The County Panel is meeting on 8th December 2008 to consider those Councils' applications for re-accreditation.
- ii) Two new areas of work were to be submitted:
 - a) A training policy statement of intent of the Town Council has been introduced.
 - b) Details to be provided of how democracy and citizenship is encouraged by Town Council (eg keeping the electorate informed through Quality Update, addressing organisations and groups in the town and holding Public meetings when necessary).
- iii) The electoral standard for attaining Quality Status has been lowered.

Resolved:

To authorise the Clerk to work from home until the Portfolio of Documents for Quality Status Re-accreditation is complete and then to submit it for a cost of £235.00 (**power to spend under Local Gvt Act 1972 s141*).

FR&GP.08/78. Bovey Tracey Cricket Club (BTCC):

Consideration was given to a request from BTCC (**copy of letter previously circulated*) to add the area shown on the attached plan to the Cricket Club lease, which commenced on 1.1.05.

Cllr Griesiell declared a personal interest.

It was noted that the reason for the request maybe to satisfy the conditions for outside funding for new practice nets, however this has not been made clear by BTCC. After discussion it was

Resolved:

To seek legal advice regarding the covenants governing the Recreation Ground and to request a contribution towards the costs from BTCC.

FR&GP.08/79. Items brought forward:

Consideration was given to the following items brought forward from the Recreation, Parks & Property (RP&P) Committee meeting on 20th October 08 after site visits by members:

a) Ref minute no:RP&P.08/48:

New gate in Mill Marsh Park for Bovey Tracey Petanque Club.

It was noted that:

- i) The playing season overlaps with that of the football club.
- ii) There were considerable parking issues along Monks Way, compromising both pedestrian and vehicle safety, when football was being played both on Bullands Field and Mill Marsh Park and to add an extra entrance to the Petanque Piste could increase the problems.

Resolved:

iii) To defer a decision for 12 months in order to monitor the situation.

iv) To contact DCC regarding the parking along Monks Way.

b) Ref minute no:RP&P.08/52:

Additional junior football pitches in Mill Marsh Park for Bovey Tracey Football Club.

It was noted that:

- i) On inspection, it was agreed that there is not enough room in Mill Marsh Park to accommodate three extra pitches.
- ii) Unfortunately during the football season pitches and surrounding boundary land become very muddy and this would detract from the public's enjoyment of Mill Marsh Park.

Resolved:

To deny the request but suggest alternative venues.

c) Ref minute no:RP&P.08/49:

Boundary Hedge, Indio Road/Station Road car park.

After discussion it was

Resolved:

To erect a fence across the gap in the hedge and to consider planting a thorn hedge at the rear of the fence area.

FR&GP.08/80. Proposed Pedestrian Bridge over River Bovey:

The Town Clerk gave an update regarding:

a) The progress of the proposed pedestrian bridge project (**copy of TDC's Project Manager's interim report previously circulated*)

b) Discussions which had taken place re: the use of the Town Hall.

Resolved:

To instruct the Town Clerk to progress both matters further with the relevant authorities.

FR&GP.08/81. 2008/09 National Interim Salary Awards for Local Council Clerks:

Consideration was given to an increase to the Clerk's Salary. It was noted that the National Joint Council (NJC) for Local Government Services has reached an agreement that an interim pay settlement be awarded for this year (2008) pending arbitration.

Resolved:

i) To implement the recommendation of a 2.45% increase (back-dated to 1.4.08) on the Town Clerk's current spinal column point of LC3/40.

ii) To implement any further award arising from the arbitration process, which will be announced later as and when this is settled.

FR&GP.08/82. For Information:

9.11.08	Remembrance Service	- PPT	10.30am
10.11.08	Bovey Climate Action Party	- PPT	6.45pm
	for 7.30pm		
19.11.08	Bovey Business Club meeting	- Town Hall	5.30pm

FR&GP.08/83. Matters brought forward by Councillors:

a) **Cllr Allen** reported that he had had no response to his request for volunteers for a Neighbourhood Watch Scheme at Heathfield.

b) **Cllr Mrs Kerswell** thanked Cllr Mrs Morgan for her donation towards the projects in Heathfield and congratulated Cllr Gribble for the award he had received from DAPC.

The meeting closed at 8.20pm.

Financial Statement 3.11.08

Accounts to be paid

Max Bayles Professional Tree Care Ltd	293.75
Bim	22.00
Jeffery's Energy Ltd	34.66
Lea Park Nurseries	67.57
Mole Valley Farmers Ltd	13.00
Robin Ray Ltd	25.00
Biffa Waste Services Ltd	<u>172.96</u>
	<u>628.94</u>

Current Account	4740.61
Accounts to be paid	<u>628.94</u>
	4111.67
Business Instant Access Account	<u>79066.80</u>
	<u>83178.47</u>

Imprest Account 1206.78

Capital Account 1023.85

Fixed Term Deposit 102445.44