

BOVEY TRACEY TOWN COUNCIL MEETING HELD IN THE COMMUNITY CENTRE AT HEATHFIELD
ON MONDAY 25th JANUARY 2010 at 7pm

Present:

The Deputy Town Mayor, Cllr Mrs A J Kerswell

Cllr A Allen	Cllr A C Griesiell
Cllr Mrs D E M Black	Cllr M Harper
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M Evans	Cllr Mrs K J Westbury
Cllr G J Gribble**	

**County Cllr
*District Cllr

In attendance:

Rev K Hooke - Chaplain to the Council
PCSO Paul Wilson
One member of the press
One member of the public

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by the Deputy Town Mayor, Cllr Mrs Kerswell who invited Rev Hooke to open the proceedings with prayer.

FC.10/01. Apologies for absence:

The Town Mayor, Cllr Mrs M Y Davey (due to illness)
Cllr F W Holmes*
District Cllr Mrs S A Morgan

****Public Participation Session:**

Commenced at 7.03pm and finished at 7.11pm (Report enclosed).

FC.10/02. Minutes:

The Minutes of the previous Full Council Meeting of the Town Council held on 16.11.09 (**copy previously circulated*) were confirmed as a true record and duly signed by the Deputy Town Mayor, Cllr Mrs Kerswell.

FC.10/03. Recreation, Parks & Property (RP&P) Committee:

The Report of the meeting held on 14.12.09 was received and adopted (**copy previously circulated*).

FC.10/04. Finance, Resources & General Purposes (FR&GP) Committee:

a) The Report of the meeting held on 11.1.10, the Financial Statement dated 11.1.10 and the Accounts paid up to 8.1.10 were received and adopted (**copies previously circulated*).

b) After clarification and information, the proposed Budget and Precept figure of £148,855.00 for the year 2010/2011 was approved.

FC.10/05. Planning Committee:

The Reports of the meetings held on 30.11.09, 14.12.09 & 11.1.10 were received and adopted (**copies previously circulated*).

FC.10/06. Charter Celebrations Committee:

The Report of the meeting of the Charter Celebrations Committee held on 23.11.09 was received and adopted (**copy previously circulated*).

FC.10/07. The Town Mayor's Interests:

It was noted that a list of functions and activities attended by the Town Mayor will be forwarded to the Town Clerk as soon as possible to be included in the attached Report.

****A short adjournment took place from 7.20pm to 7.40pm to allow for questions, reports and representations from the County, District and Town Councillors (*Report attached).**

FC.10/08. Representative of the Lord of the Manor of Bovey Tracey:

Consideration was given to:

a) Formalising the application process for the annual nomination for the Representative of the Lord of the Manor of Bovey Tracey by introducing an official application form (**suggested design previously circulated*). It was noted that currently prospective candidates are nominated and seconded by a letter of nomination.

b) A set of criteria outlined for prospective candidates (**previously circulated*).

Cllr Mrs Kerswell thanked the Town Clerk for preparing the papers for discussion. It was noted that any new procedure for nominations would be well advertised.

Resolved:

To introduce the official application form and set of criteria for nominations as presented.

FC.10/09. Recognition of Positive Contribution by the Youth of the Parish of Bovey Tracey:

Consideration was given to an initiative suggested by PCSO Wilson (**copy of details previously circulated*) to acknowledge and celebrate the positive aspects of the young people in the community by introducing an award to recognise their achievements. It was noted that PCSO Wilson would be willing to work with the Town Council if members decided to progress this proposal. After discussion it was

Resolved:

To support the initiative in principle and to discuss the matter further at the next meeting of the FR&GP Committee

FC.10/10. Bovey Tracey - Fairtrade Town:

Following excellent feedback from the Fairtrade Foundation on the Town Council's positive role in continuing its support of this initiative (**copy of letter previously circulated*), consideration was given to amending the existing resolution (Ref minute no:FC.08/08) to read:-

"Bovey Tracey Town Council and its members of staff will ensure to use Fairtrade products for its meetings and activities, as part of the Town Council's ongoing policy and practice".

It was noted that:

a) Fairtrade Fortnight will be from 22nd February 2010 to 7th March 2010.

b) There are two events planned, both in the Town Hall:

- i) An Open Evening on 24th February 2010 from 6pm-7pm to meet a cocoa producer from Ghana.
- ii) A Fairtrade Primary School Conference on 3rd March 2010.

After clarification, and thanks and good wishes expressed to Mrs Westwood for her involvement in the project, it was

Resolved:

To amend the existing resolution and adopt the wording in inverted commas as outlined above.

FC.10/11. Annual Parish Council Conference - Parke, 10th February 2010 - 6pm:

Consideration was given to the nomination of two representatives to attend the above Conference to discuss aspects of DNPA Planning Services (**copy of letter previously circulated*).

Resolved:

To nominate Cllrs Bray and Mrs Klinkenberg, who both agreed to attend.

The meeting closed at 7.52pm.

BOVEY TRACEY TOWN COUNCIL

Report of the discussions which took place during the adjournments of the Town Council on Monday 25th January 2010.

Reports and comments from members of the public:7.03pm - 7.11pm:

PCSO Wilson reported that:

- a) There had been a slight increase in break-ins and anti-social behaviour during January 2010.
- b) The overall crime rate in Bovey Tracey is lower than last year.
(*A list of recorded crime figures was circulated at the meeting).

Cllr Mrs Klinkenberg thanked the Devon & Cornwall Constabulary, on behalf of the Town Council, for providing extra patrols in the town on New Year's Eve.

Rev Hooke (on behalf of Christians Together in Bovey Tracey) stated that:

- a) the usual events would take place during Lent and Easter.
- b) The churches were fully engaged in the plans for the Charter Celebrations in the summer.

Mr Craven expressed his opinion regarding the planning applications and permissions for Heathfield.

County, District and Town Councillors' Reports: 7.20pm - 7.40pm:

County Cllr Gribble reported the following:

- a) The budget for 2010/2011 is being discussed.
- b) Grit/sand bins cost £170.00 each. DCC will replace missing bins and is willing to consider adding new ones in strategic positions in the town.
- c) Pot-holes and general highway problems had arisen due to the bad weather, and these were being remedied.
- d) The concrete base for the new bus shelter at New Park was now in place.
- e) Various lighting problems were being addressed.
- f) Issues regarding the Community Path from Newton Abbot to Moretonhampstead continue to be discussed.
- g) DCC's policy is to introduce turning off street lights after midnight throughout the county. This will include Bovey Tracey probably in 2012. However lights at junctions and along main roads will not be affected.
- h) On behalf of the Town Council he had attended the following meetings:
The Strategic Partnership at The Kenn Centre with Cllr Mrs Klinkenberg, on site at Stover and 39 Fore Street and with Mr Long and Mr Clark to discuss the redevelopment of the Town Hall. He had also attended various events during December 2009.

District Cllr Mrs Klinkenberg reported that:

- a) She was still a member of the Overview & Scrutiny Committee and the Development & Control Committee at TDC.
- b) The application for development at BCT had been refused.
- c) With reference to the planning permission for development at the Station Park site at Heathfield, conditions have been imposed.
- d) On behalf of the Town Council she had contacted TDC regarding the replacement of a grit bin in Mary Street car park and had been informed that the original one had been removed due to anti-social behaviour. It was noted that it was not the responsibility of the Town Council to grit the roads.

Cllr Griesiell read a statement regarding Cllr Mrs Klinkenberg's appeal against TDC's decision and Councillors endorsed his remarks. Cllr Mrs Klinkenberg thanked those who had supported her.

Cllr Harper reported that he had attended various events in December 2009. He had also attended meetings of the Youth Café Trustees Committee which was planning to open the new Youth Centre at Heathfield at the beginning of April 2010. It was planned to compile a list of businesses which would be willing to provide sponsorship.

Cllr Bray had attended the tree planting ceremony and meetings of the Tourist Information Centre Trustees.

Cllr Ms Richardson had been involved in the provision of the Christmas lights.

Cllr Mrs Black reported that she had attended 7 events and meetings during December 2009.

Cllr Mrs Westbury noted that all Councillors are volunteers, and that the residents of Heathfield need to contact their local councillors if there are any issues which need to be addressed.

It was noted that Mr Westwood and Cllr Klinkenberg were attending a meeting with officers at TDC to discuss the up-grading of the Brow Hill play area at Heathfield.

Cllr Mrs Kerswell congratulated those who had organised the enjoyable Carol Service and the Christmas lights.

It was noted that:

a) The large Christmas tree in Union Square had been donated by Mr Mark Baker and this would be acknowledged publicly.

b) The toilets in Station Road car park had been closed since the on-set of the frosty weather.

The Town Mayor's Engagements:

The Green Fair in Bovey Tracey

The Remembrance Service

The Rowcroft Service

The Evening Christmas Market

Switching on the Christmas lights

The Christmas Carol Service

Visiting patients at the hospital and residents of the Residential Home on Christmas Day

PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER
ON MONDAY 8th FEBRUARY 2010 AT 7pm

Present:

The Deputy Town Mayor, Cllr Mrs A J Kerswell

Cllr A Allen	Cllr M Harper
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr M J Evans	Cllr Mrs K J Westbury
Cllr G J Gribble**	

**County Cllr
*District Cllr

In attendance:

2 members of the public
Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Bray.

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of agenda items PL.10/06, PL.10/07, PL.10/08 and PL.10/09 relating to information regarding the Town Hall Feasibility Study, the Old Railway Station, Brow Hill, Heathfield and the nomination for the Buckingham Palace Garden Party, it was agreed to consider these items in the absence of the public following the completion of the meeting with regards to the agenda items relating to planning matters.

PL.10/05. Apologies for absence:

Cllr Mrs D E M Black (unwell)
The Town Mayor, Cllr M Y Davey (other commintments)
Cllr A C Griesiell (on holiday)

PL.10/10. Consideration of Planning Applications:

TDC Applications listed to 8.1.10:

- a) **09/03970/TPO** The removal of three major limbs from three Oak trees at 20 Rendells Meadow for Mr T Newman.
Observations: No objections.
- b) **09/03972/FUL** Demolition of existing bungalow and erection of new dwelling house and detached garage (revised scheme) at Copperfields, Lowerdown for Mr A Schnegg.
Observations: No objections.
- c) **09/03975/FUL** Extensions to ground floor to form additional living accommodation to front and southern side and extensions and alterations to garage to form new garage and utility room. Four pitched roof dormers to rear elevation and creation of attic storage space on first floor, two Velux windows to front elevation at 7 Coombe Close for Mr J Royce.
Observations: No objections.
- d) **10/00028/TPO** The felling of four goat willow at 6 Fairfax Road, Heathfield for Mrs K Smart.
Observations: No objections provided 4 more suitable trees replace those felled.

DNPA Applications listed to 13.1.10: None.
TDC Applications listed to 15.1.10:

- e) **09/03682/FUL** Conservatory to side, extension to kitchen at front and replacement of existing shed with new toilet and washroom to rear of garage at Richmond, 20 Coombe Close for Mrs D Penhallow.
***Cllr Mrs Kerswell declared a prejudicial interest** and left the room at 7.16pm returning at 7.18pm.
Observations: No objections.

DNPA Applications listed to 19.1.10: None.

TDC Applications listed to 22.1.10:

- f) **10/00199/DCC** Consultation from Devon County Council on proposal for composting of shredded waste for on-farm use at Beechleigh Farm, Furzeleigh Lane for Mr C Pope, Devon Waste Management.
Observations: The Town Council objects to this application on the following grounds:

Whereas the Town Council supports in principle the use of this recycled compost for on-use agricultural use, the Town Council has two objections to this application:

1) i) There are concerns over the proposed highway access to the proposed site, through the use of the unclassified road Furzeleigh Lane via Moretonhampstead Road.

ii) This access route is not compatible with the proposed number of traffic movements, even if, as proposed, the movement of composted waste is undertaken on a twice yearly basis.

iii) The road is very narrow for most of its length as well as there being a number of residential properties, the hospital and the allotments near to the road's junction with the Moretonhampstead Road.

iv) The Town Council suggests the alternative route via Dunley Cross to Hennock and then via Bottor Rock Farm is a more appropriate and suitable access route.

2) The proposed site of the compost clamp is located in a field which has a high visibility quality to the surrounding countryside, particularly the views from within and outside the Parish from the National Park.

DNPA Applications listed to 27.1.10: None.

TDC Applications listed to 29.1.10:

- g) **10/00183/FUL** Extension to form store, boiler room, wc and studio on ground floor, living area and bedroom on first floor at Green Acres, Chapple Road for Mr & Mrs Nutt.
Observations: No objections.

PL.10/11. Planning Decisions: Noted.

- a) Approvals:
- i) Formation of new priority road junction for mixed use development & new footpath to Newton Road for Cardew Design (N/O).
 - ii) Change of use from residential care home to dwelling house at 16 Wallfield Road (N/O).
 - iii) Partial crown reduction of Oak tree at 100 Churchfields Drive(N/O)
 - iv) Pruning of Oak on house side at Wren's nest, Brimley Halt (N/O).
 - v) Single storey extension to form bedroom at Coombe Haven, Devon House Drive (N/O).
 - vi) Felling of trees at land adjacent to Station Park, Heathfield (N/O)
 - vii) Rear dormer at 30 Kiln Close (N/O).
 - viii) Portacabin for storage at Riverside Surgery to be removed by January 2013 (N/O).

- b) Refusal:
i) Outline permission for mixed use development at BCT Ltd, Old Newton Road, Heathfield ((N/O)

The Town Council's submitted observations (No objections- N/O: Objections- O).

The two members of the public left the meeting at 7.29pm.

PL.10/06. Town Hall Feasibility Study:

An update from the Town Clerk on the progress to date of the above project to date was received. Following the presentation, members were able to provide constructive comments on the outline concept. After discussion it was

Resolved:

To forward the Town Council's comments to TDC Design Services.

PL.10/07. Old Railway Station:

Ref minute RP&P.09/48(a&d): It was noted that the current feasibility study being undertaken on the Town Hall may indicate a need for the businesses currently operating in the Town Hall to re-locate, including the garaging of the Town Council's vehicle.

Consideration was given to the TDC Design Services fee estimate (**copy previously circulated*) to develop proposals for the Old Railway Station site. After discussion it was

Resolved:

To accept the fee estimate as outlined and instruct the Town Clerk to proceed with arrangements.

PL.10/08. Brow Hill - Heathfield:

An up-date on the progress of the refurbishment of Brow Hill Play Area at Heathfield was received from the Town Clerk.

It was noted that:

- i) A contractor had been recently appointed to undertake the works.
- ii) The anticipated completion date is 26.4.10 with a provisional date for an Opening Ceremony on 1.5.10. After clarification it was

Resolved:

To receive the up-date from the Town Clerk with thanks.

PL.10/09. Buckingham Palace Garden Party:

Consideration was given to submitting an application to the Devon Association of Parish Councils for an invitation to the above event. *It was noted that invitations are in recognition of *past services* and it was therefore appropriate that outgoing members are nominated, rather than those newly selected (**copy of details previously circulated*).

Resolved:

To nominate the Town Mayor, Cllr Mrs Davey.

PL.10/12. General Planning Matters brought forward by the Clerk & Councillors:

- a) **The Town Clerk, Mr Westwood** reported that the Scout's District Commissioner was interested in forming a Scout Group in Heathfield. It

was noted that the Community Centre was a licensed premises and therefore it was suggested that the Scouts contact the Trustees of HeLP.

- b) **Cllr Elphick** expressed his concern over TDC's refusal of planning permission for the site at BCT.
- c) **Cllr Mrs Westbury** thanked Councillors and the Clerk for their support and work in providing the new equipment in the play area at Browhill, Heathfield.
- d) **Cllr Mrs Kerswell** asked for:
 - i) Information regarding the Old Thatch.
 - ii) An item to be placed on the next agenda of the FR&GP committee regarding the Bofa Embroidery.

The meeting closed at 8.30pm.

RECREATION, PARKS & PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 22nd FEBRUARY 2010 at 7pm

Present:

The Town Mayor, Cllr Mrs M Y Davey
The Deputy Town Mayor, Cllr Mrs A J Kerswell

Cllr A Allen	Cllr M Harper
Cllr Mrs D E M Black	Cllr F W Holmes*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**	Cllr Mrs K J Westbury

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was chaired by Cllr Mrs Westbury.

RP&P.10/01. Apologies for Absence:

Cllr M J Evans (on business)
Cllr A C Griesiell (on holiday)

RP&P.10/02. Consideration of minutes of previous meeting held on 14.12.09:

Ref:minute RP&P.09/50 (**Heathfield Community Residents' Association**).
It was noted that the contact name for the above Association was Mr Kelly.

Ref:minute RP&P.09/52(g) (**Condition of Footpath**). Cllr Harper noted
that the footpath between De Tracey Park and Churchfields was still in need
of repair.

RP&P.10/03. Accounts:

The Financial Accounts paid up to 22.2.10 were received and accepted
(*copies circulated at the meeting).

RP&P.10/04. Recreation Ground:

Consideration was given to clarifying the terms of agreement for
the re-instatement of the areas used by BTFC, prior to the Bovey Tracey
Cricket Club's (BTCC) anticipated use of the Recreation Ground from
3rd April 2010.
It was noted that the Town Council had agreed to allow extended use of
the Recreation Ground for football training by Bovey Tracey Football
Club (BTFC) until 2nd April 2010 (Ref: minute no RP&P.09/47),
(*Two e-mails from Mr N Mountford, Chairman of BTCC relating to this
item were previously circulated).
Cllrs Elphick and Gribble declared a personal interest.

After discussion and clarification it was

Resolved:

To arrange a meeting between representatives of the Town Council, BTCC
and BTFC during the first week in April to ascertain any re-instatement
needed.

RP&P.10/05. Bovey Tracey Carnival Committee:

Consideration was given to a request from Bovey Tracey Carnival Committee for permission to use Mill Marsh Park on 7th and 21st March 2010 (weather and ground conditions permitting) for two Car Boot Sales as part of its fundraising for the 2010 Carnival.

It was noted that:

- a) The Carnival Committee has also expressed an interest in possibly holding car-boot sales in Mill Marsh Park on a fortnightly basis.
- b) Following the granting of permission by the Town Council, the Carnival Committee has been allowed to hold up to two Car Boot Sales per year.
- c) Many local organisations are allowed the use of Mill Marsh Park free of charge for fund raising events.
- d) It has to be considered whether it would be an appropriate use of Mill Marsh Park where there is an economic gain for those taking part in a Car Boot Sale, many of whom may not be parishioners, and the effect that regular events of this nature would have on users of Mill Marsh Park.

After discussion it was

Resolved:

To allow the Carnival Committee to hold two Car Boot Sales per year as previously agreed and to consider any further requests to hold a Car Boot Sale on an ad hoc basis.

RP&P.10/06. Allotments:

Consideration was given to holding a meeting between the Town Council and Allotment Holders in order encourage open and constructive discussion on any matters pertaining to the allotments.

Resolved:

To hold the meeting on Monday 29th March 2010 at 7pm in the Town Hall and appoint Cllr Griesiell as Chairman.

RP&P.10/07. Funlands Funfair:

Consideration was given to a request from Mr D Bailey of Funlands Funfair to grant permission to use Mill Marsh Park (dates to be agreed) to accommodate his Family Funfair as part of the Carnival Events planned for 2010 as in previous years. It was noted that:

- a) The fee payable in previous years has been set at £300.00.
- b) Mr Bailey will be providing his Funfair during Charter Week and has agreed to supply a limited amount of security overnight (Ref: minute CC.09/42(2a)).

Resolved:

To allow Mr Bailey to accommodate his Funfair on Mill Marsh Park free of charge during Carnival Week 2010.

Under Standing Order 16, the following item was brought forward as Urgent Business:

RP&P.10/08. The Contemporary Craft Fair 10th - 13th June 2010:

Consideration was given to request by the Director of The Contemporary Craft Fair to be allowed to:

- a) Sell alcohol during the Fair providing a licence to do so is granted.
- b) Create a small temporary garden in front of a Pavilion as one of the display stands. It was noted that that this would involve lifting a small area of turf which would be fully re-instated after the event. (**copy of relevant e-mail was circulated at the meeting*).

Resolved:

- c) To agree to the request to sell alcohol.
- d) To agree to the positioning of a temporary garden providing turf was not lifted and the ground was protected so as not to cause any damage.

RP&P.10/09. Matters brought forward by the Town Clerk & Councillors:

The Town Clerk reported that:

- a) A meeting of the Senior Council of Devon will take place on 11th March 2010 and Councillors were asked to inform him if they wished to attend.
- b) The workshop regarding "The Land in Hand Trust" scheduled for 26th February 2010 had been cancelled.
- c) The Fairtrade Open Evening is taking place on 24th February 2010 from 6pm-7pm in the Town Hall.

The meeting closed at 7.30pm.

PLANNING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER
ON MONDAY 22nd FEBRUARY 2010 at 7.30pm

Present:

The Town Mayor, Cllr Mrs M Y Davey
The Deputy Town Mayor, Cllr Mrs A J Kerswell

Cllr A Allen	Cllr M Harper
Cllr Mrs D E M Black	Cllr F W Holmes*
Cllr R A Bray	Cllr Mrs A M Klinkenberg*
Cllr D K Elphick	Cllr Ms C O Richardson
Cllr G J Gribble**	Cllr Mrs K J Westbury

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs L M Warren - Secretary

The meeting was chaired by Cllr Bray.

PL.10/13. Apologies for absence:

Cllr M J Evans (on business)
Cllr A C Griesiell (on holiday)

PL.10/14. Consideration of Planning Applications:

DNPA Applications listed to 3.2.10: None.

TDC Applications listed to 5.2.10: None.

DNPA Applications listed to 10.2.10:

- a) **0037/10** Extension to existing Residential Care Home for an additional 10 ensuite bedrooms with associated lounge and ancillary accommodation together with enlarged kitchen plus secondary extension and 8 new parking bays at Prestbury Court, Brimley Lane for Avens Care Homes Ltd.

Observations:

The Town Council does not support this application for the following reasons:

- i) As this proposal will generate further traffic movements, this will further prejudice highway safety due to the narrow access to the site along Brimley Lane.
- ii) The public sewers are inadequate.

TDC Applications listed to 12.2.10:

- b) **10/00379/OUT** Outline application for erection of two one bedroom bungalows (all matters reserved) at site rear of 63 Fore Street/Sett Close for Mrs Giles.

Observations:

The Town Council does not support this application for the following reasons:

- i) There are insufficient parking spaces.
- ii) The proposed access will create an inconvenience to pedestrians and also prejudice highway safety.
- iii) There is a risk of flooding to the properties opposite the site in Sett Close.
- iv) The public sewers are inadequate.

PL.10/15. Planning Decisions: Noted.

- a) Approvals:

TDC:

- i) Crown lifting of oak tree at Challabrook Lane (N/O).
- ii) Extension at 7 Coombe Close (N/O).

DNPA:

iii) Replacement viewing cabin, workshop & store at Yarner Wood (N/O).

b) Refusals:

TDC

i) Means of access for outline residential development at Brimley Grange, Brimley Road (O).

The Town Council's submitted observations (No objections- N/O: Objections- O).

PL.10/16. General Planning Matters brought forward by Councillors:

Cllr Mrs Kerswell requested clarification regarding the agricultural building on the B3344 - Bovey Tracey to Chudleigh Knighton Road at Bradley.

Cllr Ms Richardson commented on the extent of the development to the rear of Fore Street.

Cllr Allen expressed his disappointment that the planning application for a new take-away had been approved by TDC.

The meeting closed at 7.52pm.

FINANCE, RESOURCES & GENERAL PURPOSES (FR&GP) COMMITTEE
HELD IN THE COUNCIL CHAMBER ON MONDAY 8th MARCH 2010 at 7pm

Present:

The Deputy Town Mayor, Cllr Mrs A J Kerswell

Cllr A Allen
Cllr Mrs D E M Black
Cllr G J Gribble**
Cllr A C Griesiell
Cllr M Harper

Cllr F W Holmes*
Cllr Mrs A M Klinkenberg*
Cllr Ms C O Richardson
Cllr Mrs K J Westbury

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Gribble, who expressed the Town Council's sympathy to Mr Hubbard, whose wife, having recently been taken into hospital, was now at home slowly recovering. Cllr Mrs Kerswell agreed to send a card on behalf of Councillors.

FR&GP.10/14 Apologies for absence:

Cllr R A Bray (travelling back from London)
The Town Mayor, Cllr Mrs M Y Davey (due to family commitments)
Cllr D K Elphick (on holiday)
Cllr M J Evans (away on business)

FR&GP.10/15 Consideration of minutes of previous FR&GP committee meeting held on 11.1.10:

Noted.

FR&GP.10/16 Accounts & Financial Statement:

The Financial Statement dated 8.3.10 was received and adopted. The Accounts were approved for payment.

FR&GP.10/17 Town Hall Fees - 2010/11:

Consideration was given to the following:

- a) Increasing the Town Hall fees for the period 1st April 2010 to 31st March 2011 by 5% (**copy of proposed fees previously circulated*).
- b) Adjusting the current four hourly charging period to allow for any additional hours to be charged on an hourly basis.

Resolved:

To agree to a) and b) as outlined above.

FR&GP.10/18 Cemetery Fees - 2010/2011:

Consideration was given to increasing the cemetery fees for the period 1st April 2010 to 31st March 2011 by 5% (**copy of proposed fees previously circulated*).

Resolved:

To agree to the increase as outlined above.

FR&GP.10/19 Meeting Schedule - 2010/2011:

Consideration was given to the proposed Meeting Schedule for all meetings of the Town Council for the period from 10th May 2010 to May 2011 (**copy previously circulated*). After clarification it was

Resolved:

To agree to the Meeting Schedule as outlined.

FR&GP.10/20 Pension - T J Westwood:

Consideration was given to a request from the Town Clerk to transfer three pension plans from his previous employments into the Devon Pension Fund. It was noted that the transfer will incur no cost to the Town Council.

Resolved:

To agree the Town Clerk's request.

FR&GP.10/21 Town Council Payroll:

Consideration was given to transferring the administration of the Town Council's payroll to Teignbridge District Council. The Town Clerk provided a verbal explanation of such a scheme.

It was noted that:

- i) The District Council's staff would administer the payroll, pension schemes and sick pay for all Town Council staff.
- ii) Wages would be paid monthly to all employees.
- iii) This scheme would save time and relieve responsibility for the Town Clerk's office staff.
- iv) TDC staff would be available to provide advice when needed.

Resolved:

To authorise the Town Clerk to transfer the administration of the payroll and associated matters to Teignbridge District Council.

FR&GP.10/22 Bofa Embroidery:

Item brought forward at the request of Cllr Mrs Kerswell:
Consideration was given to an update on progress of the completion of the Bofa Embroidery project currently being overseen by Cllr Mrs Black. After discussion it was

Resolved:

To consult an experienced embroiderer, Ms J Frost, as to how to progress this matter. Cllr Mrs Black and Cllr Mrs Kerswell agreed to arrange a meeting.

FR&GP.10/23 Bovey Tracey Activities Trust (BTAT):

Ref: minute no FR&GP.10/07 (**BTAT use of the car park in Mill Marsh Park**). It was noted that BTAT has agreed to the Town Council's Terms and Conditions for the use of the car park in Mill Marsh Park for the period of 12 months from 1.2.10 to 31.1.11.

FR&GP.10/24 Recognition of Positive Contribution by the Youth of the Parish of Bovey Tracey:

Ref: minute no FC10/09 - Consideration was given to the above initiative. It was noted that the Town Council has agreed to support a project in principle.

Resolved:

To progress this matter in the autumn, after the conclusion of the Charter Celebrations and other projects.

FR&GP.10/25 Mrs E Gedge & Mr R Rance:

Consideration was given to a request from Mrs Gedge and Mr Rance to extend their employment with the Town Council for a further 12 months from April and June 2010 respectively.

Resolved:

To agree to the request.

FR&GP.10/26 For Information:

16.3.10	A free Concert for Haiti	7.30pm	PPT Parish Church
19.3.10	Opening of Exhibition of Work	3pm	House of Marbles
29.3.10	Allotments Holders' meeting	7pm	Town Hall
31.3.10	Annual Town's Meeting	7.30pm	Town Hall

Consideration was given to the agenda of the Annual Town's Meeting. It was

Resolved:

To accept the agenda as outlined but to:

- i) Delete items relating to reports from representatives of HeLP and Climate Action and
- ii) Add an item for a representative of the Neighbourhood Watch Scheme to make a brief report.

FR&GP.10/27 Matters brought forward by Councillors:

- a) **Cllr Allen** congratulated those involved in organising the Fairtrade Evening held on 24th March 2010 which had been very successful.
- b) **Cllr Mrs Kerswell** asked for information regarding the work being carried out to the cantilever bridge over the Rover Bovey.
- c) **Cllr Mrs Westbury** asked about progress regarding the new Play Park at Heathfield.

The meeting closed at 7.50pm.

Accounts paid up to 19.2.10

<u>General Account</u>		£
11.1.10	Arnolds	18.54
“	Max Bayles Professional Tree Care Ltd	805.00
“	Biffa Waste Services Ltd	178.94
“	Equiptest Ltd	229.13
“	Firewatch SW Ltd	97.75
“	Mole Valley Farmers Ltd	5.52
“	Performing Rights Society Ltd	19.01
“	Teignbridge District Council	293.75
“	S W Water Ltd	24.26
12.1.10	Post Office Ltd	134.28
25.1.10	Castles of Dawlish	97.96
“	Mole Valley Farmers Ltd	16.10
“	Pulse8internet Ltd	76.38
“	Robin Ray Ltd	25.00
“	Ecotricity	12.86
“	S W Water Ltd	21.30
“	Teignbridge District Council	630.59
“	Michelle Wilcox	500.00
“	T J Westwood (Re-imburement)	13.62
1.2.10	N Brock	1571.00
“	B T Youth Action	2500.00
“	Torbay Display	705.00
“	Biffa Waste Services Ltd	137.12
“	1 st Office Equipment Ltd	39.98
9.2.10	Arnolds	46.65
“	S W Water Ltd	26.69
“	Firewatch SW Ltd	123.06
“	Mole Valley Farmers Ltd	5.29
“	EDF Energy 1 Ltd	67.54
“	Inland Revenue	1262.30
“	Mr A Wood	50.00
“	SPS Marketing Ltd	188.00
12.2.10	WPS Insurance Brokers	495.00
		<u>10417.62</u>
	<u>Wages/Salaries</u>	<u>6070.40</u>

Accounts paid up to 5.3.10

General Account

		£
22.2.10	S W Water Ltd	18.43
“	Westdale Press Ltd	800.00
“	Civil Solutions Ltd	51.70
“	SD Building Services	681.50
“	Plants Direct (SW) Ltd	105.75
“	K M Courtier Ltd	1175.00
“	Sarah Ripley	330.00
“	Expo Publishing	128.08
1.3.10	Southern Electric	<u>689.55</u>
		<u>3980.01</u>

Direct Debits

24.2.10	British Telecom	135.95
25.2.10	BOC Ltd	19.98
1.3.10	Aviva Ltd	356.85
5.3.10	Orange Payt.	<u>39.00</u>
		<u>551.78</u>

Wages/Salaries

4295.44

PLANNING COMMITTEE HELD IN THE COUNCIL CHAMBER
ON MONDAY 8th MARCH 2010 at 7.50pm

Present:

The Deputy Mayor, Cllr Mrs Kerswell

Cllr A Allen
Cllr Mrs D E M Black
Cllr G J Gribble**
Cllr A C Griesiell
Cllr M Harper

Cllr F W Holmes*
Cllr Mrs A M Klinkenberg*
Cllr Ms C O Richardson
Cllr Mrs K J Westbury

**County Cllr
*District Cllr

In attendance:

Mr T J Westwood - Town Clerk
Mrs E Gedge - Secretary

The meeting was chaired by Cllr Mrs Klinkenberg.

PL.10/17. Apologies for absence:

Cllr R A Bray (travelling back from London)
The Town Mayor, Cllr Mrs M Y Davey (due to family commitments)
Cllr D K Elphick (on holiday)
Cllr M J Evans (away on business)

PL.10/18. Consideration of Planning Applications:

TDC Applications listed to 12.2.10:

- a) **10/00419/CAN** The reduction of one Magnolia by 20% at Bell House, East Street for Mrs Daniels.
Observations: No objections.
- b) **10/00428/FUL** Construction of a lean-to single storey garage to side of existing, and new external door to existing garage at Bovey Tracey Fire Station, Station Road for Devon & Somerset Fire & Rescue Service.
Cllr Gribble declared a personal interest.
Observations: No objections.

Withdrawn Application:

- c) **09/03865/LBC** Remove rear chimney stack to below eaves level at Devon House, Devon House Drive for Management Co.
Observations: Noted.

DNPA Applications listed to 17.2.10: None.

TDC Applications listed to 19.2.10:

- d) **10/00491/FUL** Proposed rear extension, bay window to the front and infill extension and porch to side at 5 Indio Road for Mr D Newman.
Observations: No objections.

DNPA Applications listed to 24.2.10: None.

PL.10/19. **Planning Decisions**: Noted.

a) **Approvals**:

TDC:

- i) Felling of 4 Goat Willow at 6 Fairfax Road, Heathfield (N/O)
- ii) Removal of dead wood from trees etc at 98 Churchfields Drive (N/O)
- iii) Removal major limbs from 3 Oak trees at 20 Rendells Meadow (N/O)

The Town Council's submitted observations (No objections- N/O: Objections- 0)

PL.10/20. **General Planning Matters brought forward by Councillors**:

Cllr Mrs Klinkenberg reported that:

- i) The planning application for development at Dean Park has been refused by TDC.
- ii) Mr White of Great Meadow Farm was appealing against the planning decision to refuse his application for development.

Cllr Ms Richardson noted that there was still no news regarding the repair of The Old Thatch public house.

The meeting closed at 8.05pm.