 25th February 2025

**To: Members of the Finance, Resources & General Purposes Committee**

Cllrs Brooke (Ex Officio), Allen, Burton, Evans, Fletcher, Kennedy & Oldrieve.

Cc: All other Members of the Council for information**.**

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance, Resources and General Purposes (FR&GP) Committee** on **Monday 3rd March 2025 at 7.00 pm** at the **Riverside Community Centre** for the purpose of transacting the business as set out on the agenda below.

**AGENDA**

**FR&GP.25/14 Apologies for absence**

 To **receive** and **consider** for acceptance, apologies for inability to attend.

**FR&GP.25/15 Declarations of Interest and Requests for Dispensations**

To **declare** any disclosable pecuniary interests or any other interest which members may have in the following agenda items and **consider** any dispensation requests.

**\*\*Public Participation:**

 *We welcome the public to attend meetings and invite comments or questions regarding any of the agenda items. The Committee, at the Chairperson’s discretion, sets aside a short period of time for this at the commencement of the meeting.*

**FR&GP.25/16 Minutes**:

i) To **agree** as a correct record and approve the minutes of the meeting of 6th January 2025 *(*[*\*copy enclosed*](https://www.dropbox.com/scl/fi/izkpfcjf34lb5z7spme4c/03.03.25-Minutes-of-FR-GP-Committee-Meeting-of-06.01.25.docx?rlkey=uwz8w9gljzjyi5dmdbht76qn5&dl=0)*).*

ii) To **receive** any update(s) on actions/items from the previous meeting.

**FR&GP.25/17 Standing Item – Climate and Ecology Emergencies:**

To **note** the Council Declaration and to embed the climate and ecology emergency declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

**FR&GP.25/18 Accounts & Financial Statement**:

To **receive** and **approve:**

i) Payment and receipt transactions between 23rd December 2024 and 23rd February 2025 *([\*copy enclosed](https://www.dropbox.com/scl/fi/akqya0czyfdemkv3a29jb/03.03.25-Payment-Receipt-Analysis-23.12.24-23.02.25.pdf?rlkey=4iwgm80my8fza1t692ef1p7uu&dl=0)).*

ii) Bank reconciliation between 23rd December 2024 and 23rd February 2025 *([\*copy enclosed](https://www.dropbox.com/scl/fi/z83a5q2idjfx1jq80q231/03.03.25-Cash-and-Investment-Reconciliation-as-at-23-February-2025.pdf?rlkey=cvhm5q49kpa4ng0o75ezd3fax&dl=0)).*

iii) **note** the balances and borrowing as below:

 General Account: £ 7,769.29 (as at 23.02.25)

 Income/Precept A/C: £ 151,110.46 (as at 23.02.25)

 Capital A/C: £ 48,679.65 (as at 23.02.25)

 CIL A/C: £ 61,979.02 (as at 23.02.25)

 National Lottery Grant: £ 22,952.43 (as at 23.02.25)

 Redwood Bank (Rev) £ 85,000.00 (as at 23.02.25)

 Charity Bank Invest (Rev) £ 85,000.00 (as at 23.02.25)

 Cambridge & Counties (CiL) £ 130,000.00 (as at 23.02.25)

 Nationwide Build Soc (CiL) £ 130,000.00 (as at 23.02.25)

 B’hamshire Build Soc (Cap) £ 110,000.00 (as at 23.02.25)

 Hampshire Trust Bank (CiL) £ 130,000.00 (as at 23.02.25)

 Borrowing

 Public Sector Works Loan £ - 382,206.92 (as at 23.02.25)

**FR&GP.25/19 Fees and Charges 2025/26:**

To undertake a review of the current fees and charges and **consider** approving charges for 2025/26 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/lmd5qr2tjr8mssgg9bzvs/03.03.25-Fees-and-Charges-Review-for-2025-2026.docx?rlkey=9csheknbbrcz9o470yzfwlb6y&dl=0)).

**FR&GP.25/20 Legal Advice Service (LAS):**

To **consider** renewing the current agreement. The Town Clerk will provide further information at the meeting.

**FR&GP.25/21 Grant Request(s):**

To **receive** and **consider** application(s) for grant funding from:

1. £5,363 - Teignbridge Citizens Advice ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/i1gxwltb2kppk2qycbw9m/03.03.25-Citizens-Advice-Teignbridge-Grant-Application-Form-2025.pdf?rlkey=bc58x3002y4i28ftwsamm5t0g&dl=0))
2. £1,500 - Moorland Community Care Group ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/tezgc3477exda1t5leb9i/03.03.25-Moorland-Community-Care-Grant-Application-Form-2025.pdf?rlkey=tlb78s1ey8w9ce9go9alcjngl&dl=0))
3. £5,500 - Bovey Tracey Youth Café ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/a952hhnrkjdd6nj91i68z/03.03.25-BTYA-Grant-Application-Form-2025.pdf?rlkey=88m19qbte3j9ws5epsqeyb0bp&dl=0))
4. £ 980 - Better Places CiC (*\*copy to be circulated*).

**FR&GP.25/22 Grounds Maintenance Vehicle:**

 To **receive** and **consider** a report around the options and associated costs for replacing the vehicle ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/r2w337lqyxztjvxs7aev1/03.03.25-Replacement-Grounds-Maintenance-Vehicle.docx?rlkey=2hac368jo8n68qergauig5wg9&dl=0)).

**FR&GP.25/23 Reserves Policy:**

 To **review** and **approve** the Council’s current Reserves Policy ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/cbdtmbb7pjc8nvns69ns5/03.03.25-Reserves-Policy.docx?rlkey=8ph87taj2nrg7cpbnwuehepnl&dl=0)).

**FR&GP.25/24 Carbon Baseline Monitoring – Bovey Tracey Town Council:**

 To **receive** and **note** (or agree any action otherwise) the Carbon Baseline Monitoring report for 2023/24 ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/y35j72xrppfjb8eig26fe/03.03.25-BTTC-Carbon-Baseline-Spreadsheet.xlsx?rlkey=z9e7iz5j4fukcr7d47ljndmqt&dl=0)).

**FR&GP.25/25 Capital Programme:**

i) To **agree** a **process** to review and approve the current Capital Programme ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/t83mwlvbs9keuw4p2jcd4/03.03.25-Capital-Expenditure-Programme.xlsx?rlkey=3djqyt4gssayn1ovb86jspw8z&dl=0)).

ii) To **agree** a process and/or documentation for the addition of new Capital Projects ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/mxkbw2jzsnq10uhjs1n4r/03.03.25-Capital-Expenditure-Assessment-Criteria-2025.docx?rlkey=9e9y58xnwjwzb8knfmhmz5rn7&dl=0)).

**FR&GP.25/26 Recreation, Parks & Property Committee – Request for Funding:**

 To **consider** **approving** a request for funding (circa £3,500) for the appointment of a contractor to undertake Memorial Safety Inspections at Bovey Tracey Cemetery. (Item RP&P.25/08).

**FR&GP.25/27 Battery Storage for Solar PV at the Riverside Community Centre:**

 To **receive** and **consider** a report on behalf of Cllr Kennedy ([*\*copy enclosed*](https://www.dropbox.com/scl/fi/zwma9udhmkrxx7lfvt31r/03.03.25-Additional-Battery-Storage-Riverside-CC.pdf?rlkey=v5cqflw0r5r4l9feilj42o41s&dl=0)).

**FR&GP.25/28 Matters brought forward by Councillors:** *(for information only*).

**SIGNED DATE: 25th February 2025**

**M WELLS - TOWN CLERK**

***\*Copies of correspondence circulated to Councillors with this agenda, which will be considered at the meeting.***