**NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY**

**HELD IN THE COUNCIL CHAMBER ON MONDAY 25TH SEPTEMBER 2017 AT 7.00PM**

**Present:**

Cllr Mrs Jan Blair (Chair)

Cllr Martyn Evans

Cllr Eoghan Kelly

Cllr Steven Leigh

The meeting was chaired by Cllr Mrs Blair.

**1. Apologies for absence**:

None received.

**2. Minutes of Previous Meeting**

The previous minutes of the meeting of 21st September were approved as a correct record of the meeting.

**3. Project Planner**

 The group confirmed which of the early stages had already been completed and proposed likely targets for achieving next steps and beyond.

**4. Grant Funding**

 The group agreed where expenditure would most likely be needed over the next few months, with estimated costs.

**5. Bovey Futures**

 A response to the proposal by Bovey Futures to host their own public information/data gathering event was considered. It was considered to be premature and that prior to the establishment of a Steering Group, it would be appropriate that the timing and content of such meetings to be determined by the Council.

**6. Notes & Actions**

i) Cllr Eoghan Kelly to complete outstanding work on Project Planner and Grant Application.

ii) Cllr Janet Blair to respond to Tom Wilson of Bovey Futures.

**7. AOB**

 None raised.

**8. Date of Next Meeting**

 TBC.