**Bovey Parish Neighbourhood Plan**

**Minutes of the 24th Steering Group Meeting**

**5th March 2020 at 7.00 pm**

Attending:

Cllr Ulli Arnold (UA)

Cllr Robert Bradshaw (RB) – Chair

Mark Bailey (MB)

Cllr Sheila Brooke (SB) - ex officio

Marion Edwards (MEd) – arrived \*

Martyn Iles (MI)

Alan Taylor (AT)

Lisa Robillard Webb (LRW) – Minute-taker

1. Welcome, Introductions & Apologies: - Apologies: None given.
2. Declaration of Interests: - None declared.
3. Climate Emergency: - Statement noted.
4. Minutes: -

4.1 - Approval of minutes: Long discussion held over C5 noted below. Minutes agreed as accurate – all agreed (MB abstained on agreement with page 1).

4.2 – Review of actions:

1. **Completed** Housing Work Group: MI will request the latest version from MEd and continue to work on this section. SB offered to help.

SB thanked MI for his work on (a). The Housing group will meet next week.

***(Long discussion held over C5 noted below.***

*[For information:*

*BPNP Policy C5*

*This Neighbourhood Plan supports the principle that primary school pupils should not need to travel more than two miles from their home.*

*BPNP Policy C4*

*This Neighbourhood Plan supports the re-provision of Bovey Tracey Primary School on land owned by the Town Council on Le Molay Littry, or on another suitable site.]*

 ***Key discussion points include:***

1. MB noted that supporting a principle is not a substitute for a policy – a Planning Officer cannot act on it. He believes we should go back to MEd as the originator or combine the 2 (C4 and C5) with MEd’s agreement
2. Geographical radius could be inserted eg 2 miles for pupil travel to school. The impact on St Catherine’s, Heathfield catchment area should be noted. With all the developments is the centre of Bovey still the centre?
3. RB read out the entire ‘Position Statement –Covenanted Land off Le Molay-Littry’ to clarify the current situation
4. SB asked for clarification about the situation on funding with Devon County Council and a new school on the land
5. Will the land be leased to DCC for a peppercorn rent by BTTC who will own the freehold (UA)?
6. Will the remaining land be used for community purposes and/or the community able to use some of the shared facilities outside of school hours (MI)?
7. Other potential sites could be identified by DCC within a reasonable, stated travel distance
8. Would the school be just for BTPS or another school / educational establishment? (\*MEd arrives)
9. RB to meet with MEd on 10th March 2020 to clarify the wording and think of the impact on C4.***)***

MEd will share a letter from TW on the need for extra healthcare provision as a result of the development at Challabrook.

1. Chair and Vice Chair Reports:

5.1: Once the School section has been completed, Business & Employment (B&E) will need to be done. EK has taken on B&E and the first draft has been written - EK has sent his comments to RB. EK could do with some more support going forward. RB, MEd and EK will meet up to work on the next draft and its formatting. EK to send the latest version to MEd by 2 April 2020.

Group discussed when to send the draft plan to David Kiernan. MEd thought probably after the next meeting. DK will be able to point out any formatting required and check that the plan is contextualised to Bovey. Once the group is happy with the plan, it can be shared with the BTTC Councillors in draft format with a strict deadline for comment.

5.2: None given.

1. Secretary and Treasurer Reports:

6.1: Secretary Report: No report given.

6.2: Treasurer Report (MB):

Income to date:       £10,278.00

Expenditure to date: £7,742.92

Current balance:        £2,535.08 [split between £2,494.48 restricted (98%) and £40.60 unrestricted (2%) funds]

1. Notified Items: None given.
2. Work group reports:

8.1 – Housing – MI will get draft back to SB in next 7–10 days. MI has appendices ready for the next meeting

8.2 – Land & Env – Almost completed

8.3 – Community Facilities – Almost completed

8.4 – Traffic – Almost completed

8.5 – Business & Employment – Discussed in 5.1. (AT mentioned in AOB that B&E had an element of Traffic in it. RB explained that it had now been extracted from B&E and placed into Traffic.)

1. Communications:

9.1 Correspondence & Information: The draft plan is not ready to share with the public quite yet. SB spoke about the Annual Town Council Meeting on 25th March 2020 at BTPS and how the NPSG may be able to update a wider audience. MEd suggested an update on the next stage of consultation to be displayed in posters or boards (BTTC have some). MEd also suggested an article for the Cottage, a local community magazine. SB also mentioned the Green Man Festival in AOB.

1. AOB:

10.1 Climate Impact: Not discussed.

10.2 Brief items and/or to the next agenda: None given.

11) Date of next meeting: CHANGED to Tuesday 31st March 2020 at 7.00pm

**Summary of Actions:**

1. **MEd** to share TW letter on the need for extra healthcare provision as a result of the development at Challabrook
2. **RB to meet with MEd** on 10th March 2020 to clarify the wording of C5 and think of the impact on C4
3. **RB, MEd and EK** will meet up to work on the next B&E draft and its formatting
4. **EK** to send the latest B&E version to MEd by 2 April 2020
5. **MI** will get Housing draft back to SB in next 7–10 days.