**A drawing of a cartoon character

Description automatically generatedBOVEY TRACEY TOWN COUNCIL**

**2023/24 PROGRAMME OF MEETINGS**

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| **Date** | **Meeting** | **Time** | **Policies for Review** |
| Monday 1st May 2023 | Bank Holiday | | |
| Wednesday 10th May 2023 | **Annual Council Meeting** | 7.00pm | 1. Standing Orders  2. Committee Terms of Reference  3. Financial Regulations |
| Monday 8th May 2023 | Bank Holiday | | |
| Monday 15th May 2023 | Planning & Environment Committee | 6.15pm |  |
| Monday 29th May 2023 | Bank Holiday | | |
| Tuesday 30th May 2023 | Planning & Environment Committee | 6.15pm | 1. Environment policy |
| Recreation, Parks & Property Committee | 7.00pm |  |
| June (Date TBC) | Personnel Committee | TBC | 1. Sickness & Absence Policy 2. Disciplinary & Grievance Policy 3. Volunteering Policy |
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| Monday 12th June 2023 | Planning & Environment Committee | 6.15pm | 1. Green Events Policy |
| Finance, Resources & General Purposes Committee | 7.00pm | 1. Treasury & Investment Policy  2. Comms & Social Media Policy |
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| Monday 26th June 2023 | **Full Council** | 7.00pm | 2. Code of Conduct |
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| Monday 10th July 2023 | Planning & Environment Committee | 6.15pm |  |
| Recreation, Parks & Property Committee | 7.00pm |  |
| Summer Recess Period | | | |
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| Monday 28th August 2023 | Bank Holiday | | |
| September (Date TBC) | Personnel Committee | TBC | 1. Complaint’s Procedure 2. Road Risk Policy 3. Equality Policy |
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| Monday 4th September 2023 | Planning & Environment Committee | 6.15pm |  |
| Finance, Resources & General Purposes Committee | 7.00pm |  |
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| Monday 18th September 2023 | **Full Council** | 7.00pm | 1. Asset Register  2. Financial & Non-Financial Internal Controls |
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| Monday 2nd October 2023 | Planning & Environment Committee | 6.15pm |  |
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| Monday 16th October 2023 | Planning & Environment Committee | 6.15pm |  |
| Recreation, Parks & Property Committee | 7.00pm |  |
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| Monday 30th October 2023 | Planning & Environment Committee | 6.15pm |  |
| Finance, Resources & General Purposes Committee | 7.00pm | 1. Document Retention Policy |
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| Monday 13th November 2023 | **Full Council** | 7.00pm | 1. The Management of Transferable Data Policy |
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| Monday 27th November 2023 | Planning & Environment Committee | 6.15pm |  |
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| Monday 11th December 2023 | Planning & Environment Committee | 6.15pm |  |
| Recreation, Parks & Property Committee | 7.00pm |  |
| 22nd December 2022 – 1st January 2023 (inclusive) | Office Closed | | |
| Monday 8th January 2024 | Planning & Environment Committee | 6.15pm |  |
| Finance, Resources & General Purposes Committee | 7.00pm | 1. Risk Management Policy  2. Risk Register |
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| Monday 22nd January 2024 | **Full Council** | 7.00pm |  |
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| Monday 5th February 2024 | Planning & Environment Committee | 6.15pm |  |
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| Monday 19th February 2024 | Planning & Environment Committee | 6.15pm |  |
|  | Recreation, Parks & Property Committee | 7.00pm |  |
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| March (Date TBC) | Personnel Committee | TBC | 1. Child Protection Policy 2. Safeguarding Adults Policy |
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| Monday 4th March 2024 | Planning & Environment Committee | 6.15pm |  |
|  | Finance, Resources & General Purposes Committee | 7.00pm | 1. Capital Programme  2. Reserves Policy |
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| Monday 18th March 2024 | **Full Council** | 7.00pm |  |
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| Wednesday 27th March 2024 | **Annual Town Meeting** | 7.00pm |  |
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| 29th March to 1st April 2024 | Easter Holiday | | |
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| Monday 8th April 2024 | Planning & Environment Committee | 6.15pm |  |
| Recreation, Parks & Property Committee | 7.00pm |  |
| Monday 22nd April 2024 | Planning & Environment Committee | 6.15pm |  |
|  | Finance, Resources & General Purposes Committee | 7.00pm | 1. Data Protection Policy  2. Data Breach Policy  3. Subject Access Request |
| Monday 6th May 2024 | Bank Holiday | | |
| Wednesday 8th May 2024 | **Annual Council Meeting** | 7.00pm |  |
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